

## **Minutes of Board of Directors Meeting**

**Wed November 9, 2016**

7:00pm @ Box Bar and Grill, Plymouth, MI

### **Attendees:**

Pat Barber, Jennifer Glass, John Jareo, Jennifer Merideth, Eric Penn, Ken Wiedbusch, Sue Wiedbusch, Greg Anthony, Brian Thorpe, Steve Balanecki, John Kytasty, Frank Putman, Ed Arthur, Diane Arthur, Ido Waksman, Jerry Shiloff, John Lisiecki, Aaron Usher, John Li, John Fishbeck.

Meeting called to order at 7:00pm by Pat Barber, RE

### **1. Review agenda.**

### **2. September meeting minutes approval**

Minutes were approved online.

### **3. Current Business and Online Business**

None.

### **4. Reports**

#### **a. Race (JS)**

- i. Empire Hillclimb. They asked us to come back for another event. The start line would be moved back 1000 feet to increase the course length. They will pay for the extra wiring. A likely date is September 16, 2017. A full cage will not be required, only a street roll bar.
- ii. The race schedule for 2017 is attached. (Appendix 4)

#### **b. Rallycross (JJ)**

- i. Rallycross #9 at I96 Speedway went well with 57 entries. The cost to hire the site will be less next year.
- ii. Next event is at Oakshade Raceway/I96 on November 12 and 13. The Sunday event is rescheduled from the rain fest earlier in the year.

#### **c. Solo (PB)**

- i. Owing to the loss of the Wilmington Airport site, the National SCCA office asked if the DRSCCA would host a Pro Solo event at Oscoda on August 5/6, 2017. The National Office manages the budgeting and DRSCCA would be paid a fee, from which we pay for worker points. Gas and expenses would be reimbursed.

- ii. Pro Solo lights (Xmas Tree) have been repaired but will not be needed next year since the will be provided by Nat. Office.
- iii. New heated storage for the FunMover since previous location owner died. Cost will be \$110/month, about half what we paid before.

**d. Rally (JF)**

i. **Clare Color Tour rally**

The event lost \$26.52.

ii. **Son of Sno\*Drift**

The budget will be circulated on the web site.

**e. FSAE (JL)**

- i. See attached notes. There are changes to Timing and Scoring – will use RFID. SAE will do the timing except for the skid pad. Next meeting will be in January at Lawrence Tech.

**f. Asst. RE**

- i. Nothing to report

**g. RE**

- i. Nothing to report

**h. Treasurer (JG)**

- i. End of October cash was ~ \$171k, compared to January 1 cash of \$154k.

**i. Membership report (SB)**

- i. We have 1,429 members, (in October we had 1438 members) with 11 new and 20 non-renewals.
- ii. 8 Service Awards were mailed at the beginning of the month.

**j. Equipment (KW)**

- i. Pylons – Rallycross has enough for now. 80 to 85 were scrapped at I96 Speedway dumpster. There are ~300 in the trailer (about 18 months' worth); 330 in the FunMover; 100 in the storage trailer at Thistle Hill.

**k. Open Exhaust (BT)**

- i. The Fall issue will be completed sometime in November 2016.

**l. Street Survival (EP)**

- i. Nothing new.

**m. Website (PB)**

- i. The presentation is loaded on the website BOD forum.

**5. New Business**

**a. Event Budgets**

- i. Rallycross  
Round #1, January 7, 2017. Motion to approve - Jerry Shiloff, 2<sup>nd</sup> – John Fishbeck, unanimously approved. (Appendix 1).
- ii. Banquet (will be at One Under, Livonia on February 4). Reduce price by \$10. Motion to approve as modified – JS, 2<sup>nd</sup> – JJ, unanimously approved. (Appendix 2).
- b. National Convention attendance (3<sup>rd</sup> weekend of January 2017)**  
John Jareo, Steve Balanecki and Ed Arthur will be making presentations. Jennifer Meredith and Frank Putman will also be going.  
It was proposed that presenters will be reimbursed expenses at the same rate as the RE. Motion to approve – JS, 2<sup>nd</sup> – JG, unanimously approved.
- c. Board of Directors Election**
  - i. The four candidates for the four positions were elected with 60 ballots returned. The four elected to the Board are: Jennifer Glass, Ido Waksman, Frank Putman and Scott Harvey.
- d. Annual Award Winners**
  - i. No report
- 6. AOB**
  - a. John Kytasty suggested we replace the Rallycross trailer and acquire a John Deere Gator utility vehicle; prices are approximately \$6,500 and \$8,300 respectively. John was asked to obtain firm quotes.
- 7. December Meeting Date and Location**  
Next meeting will be at the Box Bar & Grille, Plymouth, MI on Wednesday December 14 at 7:00pm. (Subsequently changed to Liberty Street Brewery due to conflict at Box Bar).
- 8. Adjourn**  
Meeting was adjourned at 8:59pm.

Attached are budgets discussed at the meeting.

## Appendix 1 – January 2017 Rallycross Budget

### DETROIT REGION SCCA EVENT BUDGET - RALLYCROSS

Event:		Round #1 Rallycross – January at Crystal				Event Date(s):		Saturday, January 07, 2017							
Chairperson(s):		Doug Harvey				Website Info Sent:									
				<u>Last Year Actual</u>				<u>This Year Budget</u>							
<b>INCOME</b>										<u>This Year Actual</u>					
Entry fees:															
Member	49 @	\$	50.00	\$	2,450.00	45 @	\$	50.00	\$	2,250.00					
Non-member	12 @	\$	50.00	\$	600.00	5 @	\$	50.00	\$	250.00					
Late fees	1 @	\$	10.00	\$	10.00	0 @	\$	10.00	\$	-					
Temporary Memberships:															
At event	2 @	\$	15.00	\$	30.00	0 @	\$	15.00	\$	-					
Online	8 @	\$	15.00	\$	120.00	5 @	\$	15.00	\$	75.00					
Other Income				\$					\$						
used worker points	1			\$	50.00				\$	50.00					
previous credits	3			\$	150.00				\$	50.00					
<b>Total Income:</b>				\$	<b>3,410.00</b>				\$	<b>2,575.00</b>					
				<u>Last Year Actual</u>				<u>This Year Budget</u>		<u>This Year Actual</u>					
<b>EXPENSES</b>															
Insurance:	61 @	\$	3.50	\$	213.50	50 @	\$	3.50	\$	175.00	0 @	\$	3.50	\$	50.00
Sanction Fee:	61 @	\$	5.00	\$	305.00	50 @	\$	5.00	\$	250.00	0 @	\$	5.00	\$	70.00
MSR fee	1	\$	144.33	\$	144.33	50	\$	3.00	\$	150.00	0 @				
Printing/Artwork:				\$					\$					\$	
Postage:				\$					\$					\$	
Supplies:				\$					\$					\$	
Telephone:				\$					\$					\$	
Trophies:				\$					\$					\$	
Give-aways:				\$					\$					\$	
Rentals: Track:		\$	800.00	\$	800.00				\$	800.00				\$	
Other (porta-potties, etc.):		\$	85.00	\$	85.00				\$	85.00				\$	
Fuel (region truck, etc.):		\$	135.91	\$	135.91				\$	150.00				\$	
Worker Points	20 @	\$	5.00	\$	100.00	22 @	\$	5.00	\$	110.00	@	\$	5.00	\$	-
New Member Fund	12 @	\$	5.00	\$	60.00	5 @	\$	5.00	\$	25.00	0 @	\$	5.00	\$	-
Miscellaneous:				\$					\$					\$	
Handwarmers				\$					\$	20.00				\$	
Refunds				\$	280.00				\$					\$	
ATV rental				\$	50.00				\$	50.00				\$	50.00
<b>Total Expense:</b>				\$	<b>2,173.74</b>				\$	<b>1,815.00</b>				\$	<b>170.00</b>
<b>Surplus (Loss):</b>				\$	<b>1,236.26</b>				\$	<b>760.00</b>				\$	<b>(170.00)</b>

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Doug Harvey			
Event Chairman		Event Chairman	
Nov 9, 2016			
Date Submitted		Date Submitted	
Jon Jareo			
Director		Director	
Date Approved by Board of Directors		Date Approved by Board of Directors	

lha

Rev 4/30/2007 Jan 2017 budget





## Appendix 2 – Banquet Budget

DETROIT REGION SCCA EVENT BUDGET									
2016 Awards Banquet		Event Date(s): February 4, 2017		Website Info Sent:		This Year		Actual	
Chairperson(s): Michael Nienhuis									
		Last Year		Budget		Cash Bar			
		Actual							
INCOME									
Adults:		119 @ \$40.00 \$		4,760.00		135 @ \$40.00 \$		5,400.00	
Children:		3 @ \$15.00 \$		45.00		@ \$15.00 \$		@ \$15.00 \$	
extra meals		@ \$5.00 \$		315.00		@ \$5.00 \$		@ \$5.00 \$	
WP for drink tokens		63 @ \$5.00 \$		315.00		@ \$5.00 \$		@ \$5.00 \$	
Total Income:		\$		5,120.00		\$		5,400.00	
				This Year					
EXPENSES									
Adult Food		114 @ \$41.50 \$		4,731.00		135 @ \$24.99 \$		3,373.65	
Child Food		3 @ \$20.95 \$		62.85		@ \$20.95 \$		@ \$20.95 \$	
Comp		3 @ \$41.50 \$		124.50		@ \$41.50 \$		@ \$41.50 \$	
Bar		353.00							
Bar-Tokens (1 per person)									
Gratuity		@ 23% \$		1,054.27		135 @ 6.00 \$		810.00	
Bar Gratuity		@ 23% \$		75.00		@ 18% \$		607.26	
Printing/Invitations:									
Supplies, Centerpiece				94.50				650.00	
Perpetual Engraving				406.05				100.00	
Perpetual plaques				468.36				425.00	
Chairman awards				1,020.00				475.00	
Give-aways (tags):				412.50				1,100.00	
Worker Points				50.00		10 @ \$5.00 \$		50.00	
Miscellaneous:									
WP for drink tokens		\$		\$		@ \$5.00 \$		@ \$5.00 \$	
WP for dinner entries		\$		\$		@ \$5.00 \$		@ \$5.00 \$	
Program		\$		214.65				250.00	
Door Prizes		\$		240.00				250.00	
MotorSPORT/Reg Fee		\$		118.52				125.00	
Hall rental		\$		500.00				500.00	
Cash Bar Fee		\$						150.00	
Postage for awards		\$						50.00	
Total Expense:		\$		10,536.47		\$		9,461.71	
Surplus (Loss):				(5,416.47)				(4,061.71)	
Over budget by									

## Appendix 3 – FSAE Meeting

FSAE 2017

October 28, 2016

### Dynamics Events Sub Committee Meeting

- Dynamic Drivers Meeting
  - Posting online at least one month prior to competition
  - Recording presentation (voice for slides) – can use webex recording through SAE to achieve this
  - Request captains and key volunteers to submit picture for posted presentation
  - Remind teams dynamic events are worth different amounts of points
  - Live drivers meeting on site will be quick updates (goal 20 min max) to posted presentation as needed and Q&A
  - Emails will be send with detailed requests for this to captains as needed
- Track Design
  - Update (Matt K) – Plan to have a proposed design by mid-December. Reusing an older design.
  - Plan to review design during Winter Dynamics Meeting
- T&S Overview
  - Acceleration and Autocross will switch to RFID system used at Lincoln in 2016
  - Skidpad and Endurance will be same as 2016
  - SCCA timing volunteers still needed to run equipment and capture penalty data
  - A demo of the new equipment will be arranged prior to FSAE MI for key T&S volunteers
  - Back up timing will remain the same for all events
- Brake
  - Location is staying the same as 2016
  - No major changes for 2017
  - Corry will visit with Mark during set up to review access lanes around event
- Practice Areas
  - Location same as 2016
  - Dedicated Gate Keeper and team for Gate 12
  - Need at least one more SCCA person working Practice
- Friday Schedule
  - All locations are staying the same for 2016
  - Event schedules proposal:
    - Accel 10am-5pm with hour lunch shut down
    - Skidpad 9am-5pm no lunch shut down

- AutoX 9:30am-5pm with 1.5 hour lunch shut down
- Volunteer plan for accommodating schedule to be worked offline. Goal is to create a rotation program so volunteers won't get bored.
- All events will have a hard stop at 5PM since available all day.
- Acceleration
  - T&S: Planning to use the timing lights with RFID that were tested at Lincoln. This will provide the times directly to online scoring.
  - Bob would like to create an automatic checkered flag – needs to link up with timing to see if can work with the new system to create this
  - Need to create list of volunteer roles required
  - Need better signage for first return opening in wall
  - Redesign cold/hot pit split to prevent issues with retrieving cars – need specific volunteers designated to direct traffic
  - Allow students to enter gate 15 minutes prior to start to start staging
  - Consider allowing teams to run more than 4 runs (with anything beyond 4 not counted towards score) if no line to give volunteers something to do
- Skid Pad
  - T&S: Need to time using the SCCA system similar to what was done at FSAE Michigan 2016. This will not provide the timing data to online scoring.
  - Need to create list of volunteer roles required
  - Redesign staging entrance for better throughput (current throughput is 1 min per car. Goal is 45 sec per car.
- Autocross
  - T&S: Planning to use the timing lights with RFID that were tested at Lincoln. This will provide the times directly to online scoring.
- Endurance
  - T&S: Will continue to time as done at FSAE Michigan and FSAE Lincoln in 2016 with the timing transponders. Will also use the car control panel used at FSAE Lincoln 2016.
  - Volunteer proposal: require each team to send one team member to volunteer. Persons will be scheduled to be on track when their team is not running.
  - Volunteer rotation with dedicated key volunteer to manage. Gives people break to warm up or cool down in tents located at skidpad track.
- Round table
  - Podcasts & Newsletters to connect students to organizing committee and to communicate to students. Let Kaley know if you have anything to include
  - Videographer will be on site at FSAE Michigan
  - Winter Dynamics Meeting target timing – Jan or Feb





## Appendix 4 - Race Schedule 2017

### Great Lakes SCCA 2017 Race Schedule

11/5/2016

DATES for 2017	REGIONALS	MAJORS	PDX or SCCA PRO EVENTS or OTHER EVENTS	WHRR
December 31 & Jan 1				
January 7 & 8				
January 14 & 15				
January 21 & 22	Jan 19 - 21 = National Convention - South Point Casino & Hotel - Las Vegas, NV.			
January 28 & 29				
February 4 & 5				
February 11 & 12				
February 18 & 19				
February 25 & 26				
March 4 & 5				
March 11 & 12 (Daylight Savings)	March 11 = Spring Training, Findlay Inn, Findlay, OH			
March 18 & 19				
March 25 & 26				
April 1 & 2				
April 8 & 9				4/8 = Waterford (Classroom Sessions)
April 15 & 16				
April 22 & 23			BVR Drivers School @ BlackHawk	
April 29 & 30				Waterford (Track Sessions)
May 6 & 7				Race Weekend #1
May 13 & 14 (Mother's Day)			Formula SAE (5/10-13)	
May 20 & 21	DET/SBR/WOR (C)@GM			
May 27, 28 & 29 (Memorial Day)				Race Weekend #2
June 3 & 4		OVR @ MO	DETROIT GP @ Belle Isle	
June 10 & 11				
June 17 & 18 (Father's Day)				
June 24 & 25	WMR @ GRA			Race Weekend #3
July 1 & 2				
July 8 & 9		DET/SBR @ GM	AMA Vintage @ MO	
July 15 & 16	OVR (D) @ MO			
July 22 & 23				Race Weekend #4
July 29 & 30			IndyCar @ MO	
August 5 & 6				Vintage Races
August 12 & 13		WMR @ GRA	NASCAR Xfinity @ MO	
August 19 & 20			Dream Cruise - Woodward	
August 26 & 27				Race Weekend #5
Sept 2, 3 & 4 (Labor Day)				
Sept 9 & 10				
Sept 16 & 17				
Sept 23 & 24				
Sept 30 & Oct 1	SCCA National Runoff's - Indianapolis Motor Speedway 9/25 - 10/1			Race Weekend #6
Oct 7 & 8				
Oct 14 & 15	OVR (D) @ MO			
Oct 21 & 22				
Oct 28 & 29				
Nov 4 & 5 (Daylight Savings ends)	11/4 = GLD Scheduling Meeting in ????			
Nov 11 & 12				
Nov 18 & 19				
Nov 25 & 26 (Thanksgiving)				
Dec 2 & 3				
Dec 9 & 10				
Dec 16 & 17				
Dec 23 & 24 (Christmas)				
Dec 30 & 31 (New Years Eve)				
T=Tentative R=Restricted D=Double C=Champ Series Event M=Majors				
GM-GingerMan	GRA-Grattan	Q= Quad Only 1 sanction per day counts		DS=Drivers School
NL-Nelson Ledges	MO-Mid Ohio	MIS-Mich Internat. Speedway	WAT-Waterford Hills	Red = Not Confirmed
NCM - National Corvette Museum Motorsports Park		PIRC-Pittsburgh International Race Complex		

11/5/2016



# ***Detroit Region SCCA***

