

Minutes of Board of Directors Meeting

Wed. December 12, 2018

On the Border, Novi, MI

Attendees:

Frank Putman, Jennifer Glass, John Kytasty, Cindy Wisner, Brian Thorpe, John Lisiecki, John Fishbeck, Keith Armitage, Eric Penn, Steve Balanecki, Dan Assenmacher, Piotr Roszczenko, Matt Wolfe, Andie Albin, Jon Trudeau, John Li, Ray Jason, Chris Jason, Doug Tally

Meeting called to order at 7:00pm.

1. Current and Online Business

- a. **November 2018 minutes** were approved online, with 8 yes votes
- b. **Budget and Capital Spending Subcommittee** – need to populate the workbooks with updated forms.
- c. **Director budgets** – due at the January BOD meeting. Treasurer handed out 2018 expenses for assistance in generating 2019 budgets.

2. Reports (including new/updated 2018 Event Budgets and follow up)

a. Race

- i. **Race town Hall** was held on December 5 at Waterford Hill RRI. There were about 60 attendees. Topics discussed included: need more flaggers; driving school; establish dialog with WHRRI; put on autocross at WHRRI.
- ii. **National Time Trials** – Introducing NATA Council on Grass Roots Motor Sports: <https://www.youtube.com/watch?v=Zwinqc9-l78>
<https://www.scca.com/articles/2010833-scca-and-others-form-north-american-time-attack-council>
- iii. **Event updates** – non.

b. Rallycross

- i. **Season Ender, #11**, at Thistle Hill on December 1st. Muddy, changeable throughout the day.
- ii. **Season Opener, #1**, will be at Crystal Motor Speedway on January 5, 2019. Budget was presented. Motion to approve: Matt Wolfe, 2nd Jen Glass, unanimously approved. (Appendix 1.)
- iii. **Bundy Hill, #2** – Feb 2, 2019. Budget was presented. Motion to approve: John Fishbeck, 2nd Matt Wolfe, unanimously approved. (Appendix 2.)
- iv. **Bundy Hill, #3** – Feb 23, 2019. Budget was presented. Motion to approve: John Kytasty, 2nd John Fishbeck, unanimously approved. (Appendix 3.)
- v. **Crystal**, Jan 6, 2018. Budget Actuals presented. (Appendix 4.)
- vi. **Bundy Hill**, Feb 10, 2018. Budget Actuals presented. (Appendix 5.)
- vii. **Thistle Hill**, May 25, 2018. Budget Actuals presented. (Appendix 6.)
- viii. **Oakshade**, June 24, 2018. Budget Actuals presented. (Appendix 7.)

- ix. **GLD Champs. At Oakshade**, Dec 8/9 was cancelled due to water on course.
- c. **Solo**
 - i. **Planning meeting** was held on December 9 but was sparsely attended. Topics discussed: training for specialties; Starting Line or Home Grown school; Venues – Schoolcraft mostly taken by Detroit Council. (We owe them some money but need the right contact.)
 - ii. **Is GLD event** at Oscoda possible 3rd week of August (Ray Jason asked). Probably not, due to too many other events around that time. Aldo?
- d. **Rally**
 - i. **Clare Color Tour** – Sept 29, 2018. Budget Actuals presented. (Appendix 8.)
 - ii. **Pavement Ends** – Nov 10, 2018. Budget Actuals presented. (Appendix 9.)
 - iii. **Son of Sno*Drift, XXI** will be on January 12, 2019.
- e. **Asst. RE**
 - i. **Banquet** – 2 February 2019 at Fox Hills with a buffet meal and cash bar. Postcard to be mailed to members (Appendix 10.)
Can we have “Hot Wheels” event again? Talk to Jen Merideth.
Contract with Fox Hills (Appendix 11). Clause 4. Liability, leads to need for SCCA insurance to cover the event. Frank Putman will investigate this.
The Budget was presented. Motion to approve: Matt Wolfe, 2nd, Jen Glass. Unanimously approved. (Appendix 12.)
Directors and Event Chairmen should advise Asst. RE of award winners.
Asst. RE will get programme perpetual errors from Scott Harvey.
BOD to suggest Hallock award winner from list presented by Membership Director.
- f. **RE**
 - i. **National Convention** is on January 17-19, 2019 at South Point Hotel, Las Vegas. Register online at: https://www.scca.com/events/1992768-2019-scca-national-convention#event_details
Attendees include: Matt Wolfe, Steve Balanecki, Keith Armitage, Aldo Parodi, Cindy Wisner, Frank Putman and maybe more.
 - ii. **Charter renewal** – RE will complete.
 - iii. **75th anniversary of SCCA**. Just a reminder.
- g. **Treasurer**
 - i. **Cash** - We have approx. \$179k in the bank.
- h. **Membership report**
 - i. **We have 1333 members**, a net loss of 8 members. We gained 12 new members since last meeting, which means 20 members either did not renew their membership or transferred to another region
 - ii. **Service awards** – 5 were sent out at the beginning of December.
- i. **Equipment**
 - i. **Fire Extinguishers**, summary of 2019 requirements is attached. (Appendix 13.)

- j. **Open Exhaust** - the next edition should be out before Christmas.
- k. **Street Survival** - no date yet for the 2019 event. Will check with the school to avoid clash with Homecoming again!
- l. **Website/Social media** – Matt Wolfe keeps these up to date.
There was discussion on whether to continue giving worker points for these activities since we hired a webmaster. Both John Fishbeck and Matt Wolfe spend significant time on the Forums Updates and Event “marketing” respectively and further discussion on their deserving of worker points will be had at the next BOD meeting.
- m. **Special Events**
 - i. **FSAE**
 - 1. Need an event chair; ideas please.
 - 2. Rules have been updated and the rules document has been re-formatted for 2019.
 - 3. The event that has been held in Toronto for several years has now been officially sanctioned by SAE and is now named "Formula SAE North" and will be held May 30-June 2 in Barrie, Ontario.
 - 4. Frank reported that we have received an RFQ from SAE International for our support at the 2019 FSAE at MIS.
 - 5. A number of meetings have been held to plan the new Endurance interior road course. Next meeting will take place at Lawrence Tech in February.
 - ii. **Detroit GP** – volunteer registration will open on January 10, 2019. Also the MTM online calendar has been updated for 2019 and volunteer registration will also open on January 10th.
 - iii. **Empire Hillclimb** – will be held on Sept. 14.
- n. **Social events.**
The 70th anniversary bonfire gathering after the December 1 Thistle Hill Rallycross was a success.
- o. **Calendar Review** – discussed events planned over the next few months.

3. New Business

- a. **Merchandising.** There was a discussion held regarding appointing a 'Merchandise' person. Andie Albin volunteered.
- b. **Executive Session 1.** All attending 2018 voting Directors.
 - i. **Matt Wolfe** officially resigned as Director at Large, effective December 31, 2018.
 - ii. **Check advance issue** – Recently an advance was given to an individual for purchases at a Rallycross. Receipts were not provided to back up the purchases. Frank Putman motioned, and Brian Thorpe seconded, that the person who received the advance be reminded verbally that this is not acceptable, will not happen again, and an affidavit, stating how the money was spent, will be completed for the record, signed, and concurred by the Rallycross Director. This motion addresses this particular incident and

does not establish precedent for future board actions. Motion unanimously accepted. The region policy is to only advance funds to be used for payment against an approved budget line item on a case by case basis. Proper expense statement with attached receipts shall be submitted to the event chairman or the treasurer with unexpended funds either deposited in the club's bank account or returned to the treasurer for deposit. This submission shall be made as soon as possible following the event completion.

c. Executive Session 2. All attending 2019 voting Directors.

i. Selection of Officers and Appointed Directors.

1. Officers – the following were reappointed unanimously:
Regional Executive: Frank Putman
Assistant regional Executive: Cindy Wisner
Secretary: Brian Thorpe
Treasurer: Jennifer Glass
2. Appointed Directors – the Regional Executive nominated the Five (5) Appointed Directors as shown on the Attachment (Appendix 14.)
Motion to approve: Jen Glass, 2nd, Cindy Wisner, unanimously approved.
The Appointed Directors are:
Race: Pat Barber
Solo: Aldo Parodi
Rally: Poitr Roszczenko
Rallycross: Matt Wolfe
Financial: Dan Assenmacher

In addition, Specialty Chiefs are shown on the attachment.

4. Next Meeting – January 9, 2019 at On-the-Border at 7:00 pm

5. Adjourn 9:23pm

Appendix 1 – Budget – Crystal Rallycross, Jan 5, 2019

DETROIT REGION SCCA EVENT BUDGET - RALLYCROSS

APP 1

Event: Round #1 Rallycross – January at Crystal				Event Date(s): Saturday, January 05, 2019			
Chairperson(s): Matt Wolfe				Site : Crystal			
INCOME		Last Year Actual		This Year Budget		This Year Actual	
Entry fees:	Qty.			Qty.		Qty.	
Member	34 @ \$	50.00 =	\$ 1,700.00	35 @ \$	50.00 =	\$ 50.00 =	\$ -
Non-member	14 @ \$	50.00 =	\$ 700.00	15 @ \$	50.00 =	\$ 50.00 =	\$ -
Late fees	0 @ \$	10.00 =	\$ -	@ \$	10.00 =	\$ 10.00 =	\$ -
Temporary Memberships:							
At Event	0 @ \$	15.00 =	\$ -	0 @ \$	15.00 =	\$ 15.00 =	\$ -
On Line	14 @ \$	15.00 =	\$ 210.00	15 @ \$	15.00 =	\$ 15.00 =	\$ -
Other Income							
TOTAL			= \$ 2,610.00		= \$ 2,725.00		\$ -
EXPENSES		Last Year Actual		This Year Budget		This Year Actual	
Insurance:	48 @ \$	4.00 =	\$ 192.00	50 @ \$	4.00 =	\$ 4.00 =	\$ -
Sanction Fee:	48 @ \$	5.00 =	\$ 240.00	50 @ \$	6.50 =	\$ 6.50 =	\$ -
MSR fee	1 @ \$	136.50 =	\$ 136.50	50 @ \$	3.00 =	\$ 150.00	\$ -
MSR Refund					= \$ -	@	= \$ -
Printing/Artwork:							
Postage:							
Supplies:							
Telephone:							
Trophies:							
Give-aways:							
Rentals: Track:	1 @ \$	800.00 =	\$ 800.00	1 @ \$	800.00 =	\$ 800.00 =	\$ -
Other (porta-potties, etc.):	1 @ \$	85.00 =	\$ 85.00	1 @ \$	85.00 =	\$ 85.00 =	\$ -
Fuel (region truck, etc.):	1 @ \$	257.20 =	\$ 257.20	1 @ \$	250.00 =	\$ 250.00 =	\$ -
Worker Points	20 @ \$	5.00 =	\$ 100.00	22 @ \$	5.00 =	\$ 110.00	\$ -
New Member Fund	14 @ \$	10.00 =	\$ 140.00	5 @ \$	10.00 =	\$ 50.00	\$ -
Miscellaneous: Sand	1 @ \$	19.46 =	\$ 19.46			@	= \$ -
Handwarmers							
TOTAL			= \$ 1,970.16		= \$ 1,970.00		= \$ -
Surplus (Loss)			= \$ 639.84		= \$ 755.00		= \$ -

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Matt Wolfe			
Event Chairman		Event Chairman	
Dec 10, 2018			
Date Submitted		Date Submitted	
Jon Trudeau			
Director		Director	
Dec 12, 2018			
Date Approved by Board of Directors		Date Approved by Board of Directors	

Appendix 2: Budget – Bundy Hill Rallycross, Feb 3, 2019

2/3/19? **AP 2**

Event:		February RallyCross				Event Date(s):		2/2/2019			
Chairperson(s):		Dan Hutchinson/Matt Wolfe				Site :		Bundy Hill			
		Last Year Actual				This Year Budget				This Year Actual	
INCOME											
Entry fees:											
Member	46 @	\$ 50.00	\$ 2,300.00	45 @	\$ 50.00	\$ 2,250.00	@	\$ 50.00	\$ -		
Non-member	14 @	\$ 50.00	\$ 700.00	15 @	\$ 50.00	\$ 750.00	@	\$ 50.00	\$ -		
Late fees	@	\$ 10.00	\$ -	0 @	\$ 10.00	\$ -	@	\$ 10.00	\$ -		
Temporary Memberships:											
At event	@	\$ 15.00	\$ -	0 @	\$ 15.00	\$ -	@	\$ 15.00	\$ -		
Online	14 @	\$ 15.00	\$ 210.00	15 @	\$ 15.00	\$ 225.00	@	\$ 15.00	\$ -		
Other Income			\$			\$			\$		
Total Income:			\$ 3,210.00			\$ 3,225.00			\$ -		
			Last Year Actual			This Year Budget			This Year Actual		
EXPENSES											
Insurance:	60 @	\$ 4.00	\$ 240.00	60 @	\$ 4.00	\$ 240.00	@	\$ 4.00	\$ -		
Sanction Fee:	60 @	\$ 6.50	\$ 390.00	60 @	\$ 6.50	\$ 390.00	@	\$ 6.50	\$ -		
MSR fee	1 @	\$ 166.28	\$ 166.28	60 @	\$ 3.00	\$ 180.00	@	\$ 166.28	\$ -		
Printing/Artwork:			\$			\$			\$		
Postage:			\$			\$			\$		
Supplies:			\$			\$			\$		
Telephone:			\$			\$			\$		
Trophies:			\$			\$			\$		
Lunch:			\$ 197.51			\$ 200.00			\$		
Rentals: Track:			\$ 500.00			\$ 500.00			\$		
Other (porta-potties, etc.):			\$ -			\$			\$		
Fuel (region truck, etc.):			\$ 163.90			\$ 175.00			\$		
Worker Points	20 @	\$ 5.00	\$ 100.00	20 @	\$ 5.00	\$ 100.00	@	\$ 5.00	\$ -		
New Member Fund	14 @	\$ 10.00	\$ 140.00	15 @	\$ 10.00	\$ 150.00	@	\$ 10.00	\$ -		
Miscellaneous:			\$			\$			\$		
Handwarmers			\$			\$			\$		
Total Expense:			\$ 1,897.69			\$ 1,935.00			\$ -		
Surplus (Loss):			\$ 1,312.31			\$ 1,290.00			\$ -		

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Dan Hutchinson/Matt Wolfe			
Event Chairman		Event Chairman	
Feb 15, 2018			
Date Submitted		Date Submitted	
Jon Trudeau			
Director		Director	
Feb 15, 2018			
Date Approved by Board of Directors		Date Approved by Board of Directors	

Appendix 3. Budget – Bundy Hill, Feb 23, 2019

AP 3

Event:	February RallyCross				Event Date(s):	2/23/2019			
Chairperson(s):	Dan Hutchinson/Matt Wolfe				Site :	Bundy Hill			
			<u>Last Year</u>			<u>This Year</u>		<u>This Year</u>	
INCOME			Actual			Budget		Actual	
Entry fees:									
Member	46 @	\$ 50.00	\$ 2,300.00	45 @	\$ 50.00	\$ 2,250.00	@ \$ 50.00	\$ -	
Non-member	14 @	\$ 50.00	\$ 700.00	15 @	\$ 50.00	\$ 750.00	@ \$ 50.00	\$ -	
Late fees	@	\$ 10.00	\$ -	0 @	\$ 10.00	\$ -	@ \$ 10.00	\$ -	
Temporary Memberships:									
At event	@	\$ 15.00	\$ -	0 @	\$ 15.00	\$ -	@ \$ 15.00	\$ -	
Online	14 @	\$ 15.00	\$ 210.00	15 @	\$ 15.00	\$ 225.00	@ \$ 15.00	\$ -	
Other Income			\$			\$		\$	
			\$			\$		\$	
Total Income:			\$ 3,210.00			\$ 3,225.00		\$ -	
			<u>Last Year</u>			<u>This Year</u>		<u>This Year</u>	
EXPENSES			Actual			Budget		Actual	
Insurance:	60 @	\$ 4.00	\$ 240.00	60 @	\$ 4.00	\$ 240.00	@ \$ 4.00	\$ -	
Sanction Fee:	60 @	\$ 6.50	\$ 390.00	60 @	\$ 6.50	\$ 390.00	@ \$ 6.50	\$ -	
MSR fee	1 @	\$ 166.28	\$ 166.28	60	\$ 3.00	\$ 180.00	@ \$166.28	\$ -	
Printing/Artwork:			\$			\$		\$	
Postage:			\$			\$		\$	
Supplies:			\$			\$		\$	
Telephone:			\$			\$		\$	
Trophies:			\$			\$		\$	
Lunch:			\$ 197.51			\$ 200.00		\$	
Rentals: Track:			\$ 500.00			\$ 500.00		\$	
Other (porta-potties, etc.):			\$ -			\$		\$	
Fuel (region truck, etc.):			\$ 163.90			\$ 175.00		\$	
Worker Points	20 @	\$ 5.00	\$ 100.00	20 @	\$ 5.00	\$ 100.00	@ \$ 5.00	\$ -	
New Member Fund	14 @	\$ 10.00	\$ 140.00	15 @	\$ 10.00	\$ 150.00	@ \$ 10.00	\$ -	
Miscellaneous:			\$			\$		\$	
Handwarmers			\$			\$		\$	
			\$			\$		\$	
Total Expense:			\$ 1,897.69			\$ 1,935.00		\$ -	
Surplus (Loss):			\$ 1,312.31			\$ 1,290.00		\$ -	

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Dan Hutchinson/Matt Wolfe		
Event Chairman		Event Chairman
Feb 15, 2018		
Date Submitted		Date Submitted
Jon Trudeau		
Director		Director
Feb 15, 2018		
Date Approved by Board of Directors		Date Approved by Board of Directors

Appendix 4. Budget Actuals – Crystal Rallycross, Jan 5, 2018

DETROIT REGION SCCA EVENT BUDGET - RALLYCROSS

Event: Round #1 Rallycross – January at Crystal				Event Date(s): Saturday, January 06, 2018			
Chairperson(s): Doug Harvey				Site : Crystal			
INCOME		Last Year Actual		This Year Budget		This Year Actual	
Entry fees:	Qty.			Qty.		Qty.	
Member	43 @	\$ 50.00 =	\$ 2,150.00	35 @	\$ 50.00 =	34 @	\$ 1,700.00
Non-member	14 @	\$ 50.00 =	\$ 700.00	15 @	\$ 50.00 =	14 @	\$ 700.00
Late fees	3 @	\$ 10.00 =	\$ 30.00	5 @	\$ 10.00 =	0 @	\$ -
Temporary Memberships:							
At Event	3 @	\$ 15.00 =	\$ 45.00	0 @	\$ 15.00 =	0 @	\$ -
On Line	11 @	\$ 15.00 =	\$ 165.00	15 @	\$ 15.00 =	14 @	\$ 210.00
Other Income							
Worker Points Redeemed						@	\$ -
TOTAL			= \$ 3,090.00		= \$ 2,775.00		\$ 2,610.00
EXPENSES		Last Year Actual		This Year Budget		This Year Actual	
Insurance:	57 @	\$ 3.50 =	\$ 199.50	50 @	\$ 4.00 =	48 @	\$ 192.00
Sanction Fee:	57 @	\$ 5.00 =	\$ 285.00	50 @	\$ 5.00 =	48 @	\$ 240.00
MSR fee		\$ 156.00		50	\$ 3.00 =	1 @	\$ 136.50
MSR Refund					\$ -	@	\$ -
Printing/Artwork:							
Postage:							
Supplies:							
Telephone:							
Trophies:							
Give-aways:							
Rentals: Track:		\$ 800.00 =	\$ 800.00	1 @	\$ 800.00 =	1 @	\$ 800.00
Other (porta-potties, etc.):		\$ 85.00 =	\$ 85.00	1 @	\$ 85.00 =	1 @	\$ 85.00
Fuel (region truck, etc.):		\$ 221.13 =	\$ 221.13	1 @	\$ 250.00 =	1 @	\$ 257.20
Worker Points Issued	20 @	\$ 5.00 =	\$ 100.00	22 @	\$ 5.00 =	20 @	\$ 100.00
New Member Fund	14 @	\$ 10.00 =	\$ 140.00	5 @	\$ 10.00 =	14 @	\$ 140.00
Miscellaneous: Sand						1 @	\$ 19.46
Handwarmers				1 @	\$ 20.00 =		\$ -
TOTAL			= \$ 1,830.63		= \$ 1,915.00		= \$ 1,970.16
Surplus (Loss)			= \$ 1,259.37		= \$ 860.00		= \$ 639.84

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

	Doug Harvey		Doug Harvey
	Event Chairman		Event Chairman
	Nov 8, 2017		Dec 12, 2018
	Date Submitted		Date Submitted
	Jon Jareo		Jon Trudeau
	Director		Director
	Nov 8, 2017		
	Date Approved by Board of Directors		Date Approved by Board of Directors

Appendix 5. Budget Actuals – Bundy Rallycross, Feb 10, 2018

DETROIT REGION SCCA EVENT BUDGET - RALLYCROSS

Event:	Round #2 Rallycross – Feb Bundy Hill Non-Points				Event Date(s):	Saturday, February 10, 2018			
Chairperson(s):	Dan Hutchinson/Matt Wolfe				Site :	Bundy Hill			
			<u>Last Year</u>				<u>This Year</u>		
			<u>Actual</u>				<u>Budget</u>		<u>This Year</u>
									<u>Actual</u>
INCOME									
Entry fees:									
Member	@		\$ -	55 @	\$ 35.00	\$ 1,925.00	44 @	\$ 35.00	\$ 1,540.00
Non-member	@		\$ -	5 @	\$ 35.00	\$ 175.00	16 @	\$ 35.00	\$ 560.00
Late fees	@		\$ -	3 @	\$ 10.00	\$ 30.00	2 @	\$ 10.00	\$ 20.00
Temporary Memberships:									
At event	@		\$ -	0 @	\$ 15.00	\$ -	@	\$ 15.00	\$ -
Online	@		\$ -	5 @	\$ 15.00	\$ 75.00	16 @	\$ 15.00	\$ 240.00
Other Income			\$			\$			\$
Worker Points Redeemed			\$			\$	@	\$ 5.00	\$ -
Total Income:			\$ -			\$ 2,205.00			\$ 2,360.00
EXPENSES									
			<u>Last Year</u>				<u>This Year</u>		<u>This Year</u>
			<u>Actual</u>				<u>Budget</u>		<u>Actual</u>
Insurance:	@		\$ -	60 @	\$ 4.00	\$ 240.00	60 @	\$ 4.00	\$ 240.00
Sanction Fee:	@		\$ -	60 @	\$ 5.00	\$ 300.00	60 @	\$ -	\$ -
MSR fee				60 @	\$ 3.00	\$ 180.00		\$ 119.70	\$ 119.70
MSR Refunds									\$ -
Printing/Artwork:			\$			\$			\$
Postage:			\$			\$			\$
Supplies:			\$			\$			\$
Lunch:			\$			\$	1 @	\$ 168.46	\$ 168.46
Trophies:			\$			\$			\$
Give-aways:			\$			\$			\$
Rentals: Track:			\$			\$ 400.00	1 @	\$ 400.00	\$ 400.00
Other (porta-potties, etc.):			\$ -			\$ 100.00			\$
Fuel (region truck, etc.):			\$ -			\$ 250.00	1 @	\$ 176.58	\$ 176.58
Worker Points Issued	@		\$ -	22 @	\$ 5.00	\$ 110.00	20 @	\$ 5.00	\$ 100.00
New Member Fund	@		\$ -	5 @	\$ 10.00	\$ 50.00	16 @	\$ 10.00	\$ 160.00
Miscellaneous: drill bit				1 @			1 @	\$ 18.01	\$ 18.01
Miscellaneous: Snow removal				1 @	\$ 200.00	\$ 200.00	1 @	\$ 200.00	\$ 200.00
Handwarmers			\$			\$ 20.00			\$
Total Expense:			\$ -			\$ 1,550.00			\$ 1,582.75
Surplus (Loss):			\$ -			\$ 655.00			\$ 777.25

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Dan Hutchinson/Matt Wolfe		Dan Hutchinson/Matt Wolfe	
Event Chairman		Event Chairman	
Jan 2, 2018		Dec 12, 2018	
Date Submitted		Date Submitted	
Jon Trudeau		Jon Trudeau	
Director		Director	
Date Approved by Board of Directors		Date Approved by Board of Directors	

Appendix 6. Budget Actuals – Thistle Hill, May 26, 2018

AP 6

Event: Rallycross #5 at Thistle Hill Event Date(s): 26-May-18
Chairperson(s): Scott Harvey Event location: Thistle Hill

		<u>Last Year</u>		<u>This Year</u>		<u>This Year</u>	
		<u>Actual</u>		<u>Budget</u>		<u>Actual</u>	
INCOME							
Entry fees:							
Member	40 @	\$ 50.00	\$ 2,000.00	45 @	\$ 50.00	\$ 2,250.00	45 @ \$ 50.00 \$ 2,250.00
Non-member	11 @	\$ 50.00	\$ 550.00	5 @	\$ 50.00	\$ 250.00	7 @ \$ 50.00 \$ 350.00
Late fees	@	\$ 10.00	\$ -	5 @	\$ 10.00	\$ 50.00	@ \$ 10.00 \$ -
Temporary Memberships:							
At event	@	\$ 15.00	\$ -	@	\$ 15.00	\$ -	@ \$ 15.00 \$ -
Online	11 @	\$ 15.00	\$ 165.00	5 @	\$ 15.00	\$ 75.00	7 @ \$ 15.00 \$ 105.00
			\$ -			\$ -	\$ -
Total Income:			\$ 2,715.00			\$ 2,625.00	\$ 2,705.00
			<u>Last Year</u>			<u>This Year</u>	<u>This Year</u>
			<u>Actual</u>			<u>Budget</u>	<u>Actual</u>
Insurance:	51 @	\$ 4.00	\$ 204.00	50 @	\$ 4.00	\$ 200.00	52 @ \$ 4.00 \$ 208.00
Sanction Fee:	51 @	\$ 5.00	\$ 255.00	50 @	\$ 6.50	\$ 325.00	52 @ \$ 6.50 \$ 338.00
MSR Fee:	@	\$ 2.63	\$ 141.10	50 @	\$ 3.00	\$ 150.00	1 @ \$ 138.08 \$ 138.08
Application fee:			\$ -			\$ -	\$ -
Printing/Artwork:			\$ -			\$ -	\$ -
Postage:			\$ -			\$ -	\$ -
Supplies:			\$ -			\$ -	\$ -
Telephone:			\$ -			\$ -	\$ -
Trophies:			\$ -			\$ -	\$ -
Give-aways:			\$ -			\$ -	\$ -
Rentals: Track:			\$ 800.00	Thistle Hill (J. Glass)		\$ 800.00	Thistle Hill (J. Glass) \$ 800.00
Other (porta-potties, etc.):			\$ 98.00			\$ 100.00	\$ 98.00
Fuel (region truck, etc.):			\$ 11.78			\$ 15.00	\$ -
Worker Points	22 @	\$ 5.00	\$ 110.00	25 @	\$ 5.00	\$ 125.00	18 @ \$ 5.00 \$ 90.00
New Member Fund	11 @	\$ 10.00	\$ 110.00	10 @	\$ 10.00	\$ 100.00	7 @ \$ 10.00 \$ 70.00
Miscellaneous:							
ATV Rental			\$ -			\$ -	\$ -
Repairs			\$ -			\$ -	\$ -
hand warmers			\$ -			\$ -	\$ -
Total Expense:			\$ 1,729.88			\$ 1,815.00	\$ 1,742.08
Surplus (Loss):			\$ 985.12			\$ 810.00	\$ 962.92

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Scott Harvey
Event Chairman
4/11/2018
Date Submitted
Jon Trudeau
Director
Date Approved by Board of Directors

Scott Harvey
Event Chairman
12/10/2018
Date Submitted
Jon Trudeau
Director
Date Approved by Board of Directors

Appendix 7. Budget Actuals - Oakshade Rallycross #6, June 24, 2018

Event:	Rallycross #6 @ Oakshade Raceway				Event Date(s):	June 24, 2018						
Chairperson(s):	Jon Trudeau				Website Info Sent:							
	June 2017					This Year						
	Actual					Budget						
						This Year						
						Actual						
INCOME												
Entry fees:												
Member	38 @	\$ 50.00	\$	1,900.00	35 @	\$ 50.00	\$	1,750.00	29 @	\$ 50.00	\$	1,450.00
Non-member	11 @	\$ 50.00	\$	550.00	15 @	\$ 50.00	\$	750.00	6 @	\$ 50.00	\$	300.00
Test N Tune only		\$ 10.00	\$	-		\$ 10.00	\$	-		\$ 10.00	\$	-
Late fees	3 @	\$ 10.00	\$	30.00	5 @	\$ 10.00	\$	50.00	2 @	\$ 10.00	\$	20.00
Temporary Memberships:												
At event	1 @	\$ 15.00	\$	15.00		\$ 15.00	\$	-		\$ 15.00	\$	-
Online	10 @	\$ 15.00	\$	150.00	15	\$ 15.00	\$	225.00	6	\$ 15.00	\$	90.00
			\$				\$				\$	
			\$				\$				\$	
			\$				\$				\$	
Total Income:			\$	2,645.00			\$	2,775.00			\$	1,860.00
EXPENSES												
	This Year					This Year					This Year	
	Actual					Budget					Actual	
Insurance:	49 @	\$ 4.00	\$	196.00	50 @	\$ 4.00	\$	200.00	35 @	\$ 4.00	\$	140.00
Sanction Fee:	49 @	\$ 5.00	\$	245.00	50 @	\$ 6.50	\$	325.00	35 @	\$ 6.50	\$	227.50
MSR fees			\$	153.00	50	\$ 3.00	\$	150.00			\$	88.60
Printing/Artwork:			\$				\$				\$	
Postage:			\$				\$				\$	
Supplies:	Ice		\$	22.45			\$	20.00			\$	
Telephone:			\$				\$				\$	
Trophies:			\$				\$				\$	
Give-aways:			\$				\$				\$	
Rentals: Track			\$	1,000.00			\$	1,000.00			\$	1,000.00
Lights @ night			\$				\$				\$	
4-wheeler rental			\$				\$				\$	
Fuel (region truck, etc.):			\$	85.00			\$	85.00			\$	
Worker Points	19 @	\$ 5.00	\$	115.00	25 @	\$ 5.00	\$	125.00	19 @	\$ 5.00	\$	95.00
Weekend Member Fu	11 @	\$ 5.00	\$	110.00	15 @	\$ 10.00	\$	150.00	6 @	\$ 10.00	\$	60.00
Miscellaneous:			\$				\$				\$	
			\$				\$				\$	
			\$				\$				\$	
			\$				\$				\$	
Total Expense:			\$	1,926.45			\$	2,055.00			\$	1,611.10
Surplus (Loss):			\$	718.55			\$	720.00			\$	248.90

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

/s/ Jon Trudeau
Event Chairman
5/16/2018
Date Submitted
/S/ Jon Trudeau
Director
Date Approved by Board of Directors

/s/ Jon Trudeau
Event Chairman
12/12/2018
Date Submitted
/s/ Jon Trudeau
Director
Date Approved by Board of Directors

Appendix 8. Budget Actuals – Clare Color TSD, Sept 29, 2018

2018 Road Rally Event Budget

Event:	Clare Color Tour		Event Date(s):	September 29, 2018	
Chairperson(s):	David Stone		Website Info Sent:		
	2017		This Year Budget		This Year Actual
INCOME					
Entry fees:					
Member	11 @ \$ 40.00 \$ 440.00	11 @ \$ 45.00 \$ 495.00	14 @ \$ 45.00 \$ 630.00		
Non-member	3 @ \$ 40.00 \$ 120.00	3 @ \$ 45.00 \$ 135.00	@ \$ 45.00 \$ -		
Late fees	@ \$ 10.00 \$ -	0 @ \$ - \$ -	1 @ \$ 10.00 \$ 10.00		
Temporary Memberships:					
Non-members	3 @ \$ 5.00 \$ 15.00	3 @ \$ 5.00 \$ 15.00	2 @ \$ 5.00 \$ 10.00		
Other income	\$ -	\$ -	\$ -		
Worker points applied (1 entry)	\$ 40.00				
	\$ -	\$ -	\$ -		
Total Income:	\$ 615.00	\$ 645.00	\$ 650.00		
EXPENSES					
Insurance:	15 @ \$ 4.00 \$ 60.00	14 @ \$ 4.00 \$ 56.00	14 @ \$ 4.00 \$ 56.00		
Sanction Fee:	15 @ \$ 4.00 \$ 60.00	14 @ \$ 4.00 \$ 56.00	14 @ \$ 4.00 \$ 56.00		
Sanction Application Fee:	\$ -	\$ -	\$ -		
GLDiv Sanction:	15 @ \$ 3.00 \$ 45.00	14 @ \$ 3.00 \$ 42.00	14 @ \$ 3.00 \$ 42.00		
Printing/Artwork:	\$ 65.22	\$ 70.00 \$ 70.00	\$ 49.30 \$ 49.30		
Postage:	\$ -	\$ -	\$ -		
Supplies:	\$ 10.37	\$ 10.00 \$ 10.00	\$ -		
Telephone:	\$ -	\$ -	\$ -		
Trophies:	\$ 96.00	\$ 96.00 \$ 96.00	\$ 96.00 \$ 96.00		
Give-aways:	\$ -	\$ -	\$ -		
Rentals:	\$ -	\$ -	\$ -		
Fuel (course layout, etc.):	\$ 186.90	\$ 180.00 \$ 180.00	\$ 168.40 \$ 168.40		
Worker Points	18 @ \$ 5.00 \$ 90.00	18 @ \$ 5.00 \$ 90.00	12 @ \$ 5.00 \$ 60.00		
Weekend Memberships	@ \$ - \$ -	@ \$ - \$ -	2 @ \$ 5.00 \$ 10.00		
Motorsport/Reg fees	\$ 31.52	\$ 34.16	\$ 35.11		
Miscellaneous:					
Hospitality	\$ -	\$ -	\$ -		
Room Rental (event start/finish)	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
Total Expense:	\$ 645.01	\$ 634.16	\$ 572.81		
Surplus (Loss):	\$ (30.01)	\$ 10.84	\$ 77.19		

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

David Stone
Event Chairman
7/11/2018
Date Submitted
John Fishbeck
Director
7/11/2018
Date Approved by Board of Directors

David Stone
Event Chairman
12/2/2018
John Fishbeck
Director
Date Approved by Board of Directors

Appendix 9. Budget Actuals – Pavement Ends TSD, Nov 10, 2018

(A9)

Event: **Pavement Ends 2018** Event Date(s): **November 10, 2018**
 Chairperson(s): **John Kytasty/Adam Spieszny/Piotr Roszczenko**

	<u>Last Year</u>		<u>This Year</u>		<u>This Year</u>	
	<u>Actual</u>		<u>Budget</u>		<u>Actual</u>	
INCOME						
Entry fees:						
Member	17 @	\$ 40.00 \$ 680.00	15 @	\$ 40.00 \$ 600.00	18 @	\$ 45.00 \$ 810.00
Non-member	@	\$ 45.00 \$ -	@	\$ 45.00 \$ -	@	\$ 45.00 \$ -
Late fees	2 @	\$ 10.00 \$ 20.00	@	\$ 5.00 \$ -	10 @	\$ 10.00 \$ 100.00
R SCH Disc		\$ 20.00			@	\$ 20.00 \$ -
Temporary Memberships:						
1 Non-member	@	\$ -	@	\$ -	10	\$ -
2 Non-members	2 @	\$ 5.00 \$ 10.00	2 @	\$ 5.00 \$ 10.00	4 @	\$ 5.00 \$ 20.00
Other Income		\$ -		\$ -		\$ -
		\$ -		\$ -		\$ -
Total Income:		\$ 710.00		\$ 610.00		\$ 930.00
EXPENSES						
Insurance:	17 @	\$ 4.00 \$ 68.00	15 @	\$ 4.00 \$ 60.00	18 @	\$ 4.00 \$ 72.00
Sanction Fee:	17 @	\$ 4.00 \$ 68.00	15 @	\$ 4.00 \$ 60.00	18 @	\$ 4.00 \$ 72.00
Sanction Application Fee:		\$ -		\$ -		\$ -
GLDiv trophy:	17 @	\$ 3.00 \$ 51.00	15 @	\$ 3.00 \$ 45.00	18 @	\$ 3.00 \$ 54.00
Printing/Artwork:		\$ 101.79		\$ 50.00		\$ 104.93
Postage:		\$ -		\$ -		\$ -
Supplies:		\$ 38.66		\$ 25.00		\$ -
Telephone:		\$ -		\$ -		\$ -
Trophies:	10 @	\$ 3.00 \$ 31.98	10 @	\$ 3.00 \$ 30.00	@	\$ 3.00 \$ -
Give-aways:		\$ 39.24		\$ -		\$ -
Rentals:		\$ -		\$ -		\$ -
Fuel (course layout, etc.):		\$ 94.38		\$ 200.00		\$ 141.93
Worker Points	19 @	\$ 5.00 \$ 95.00	20 @	\$ 5.00 \$ 100.00	19 @	\$ 5.00 \$ 95.00
Weekend Memberships	@	\$ -	@	\$ -		\$ -
Miscellaneous:						
Hospitality		\$ -		\$ -		\$ -
Room Rental (event start/finish)		\$ -		\$ -		\$ -
		\$ -		\$ -		\$ -
MSR FEES		\$ 34.20		\$ 30.00		\$ 44.81
		\$ -		\$ -		\$ -
Total Expense:		\$ 622.25		\$ 600.00		\$ 584.67
Surplus (Loss):		\$ 87.75		\$ 10.00		\$ 345.33

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

John Kytasty/Adam Spieszny/Piotr Roszczenko
Event Chairman

8/8/2018

Date Submitted

John Fishbeck

Director

8/8/2018

Date Approved by Board of Directors

John Kytasty/Adam Spieszny/Piotr Roszczenko
Event Chairman

11/20/2018


Date Submitted

John Fishbeck


Director

Date Approved by Board of Directors

Appendix 10. Banquet Postcard



Detroit Region Sports Car Club of America
Race / Rally / Rallycross / Autocross



2018 Awards Banquet

Date: February 2, 2019

Time:
Bar Opens - 5:30 P.M.
Dinner - 6:30 P.M.
Awards Presentation: Approx. 7:30 P.M.

Location:
Fox Hills Golf and Banquet Center
Golden Fox
8768 North Territorial Road
Plymouth, MI 48170 (Washtenaw County)

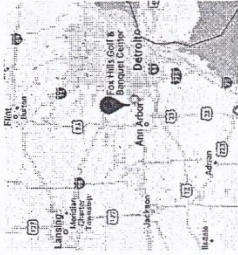
Registration:
<http://msreg.com/DRBanquet2018>

Deadline to Register: January 21, 2019

Pricing:

- \$45 per adult
- \$20 per child (10 and under)
- Pay with worker points if available!
- Cash Bar

Hot Wheels
Run offs are back again!!!
Bring your 1/64 scale cars



Appendix 11a. Fox Hills contract page 1

FOX HILLS GOLF & BANQUET CENTER SOCIAL AND CORPORATE CONTRACT

AX 11

1. CONTRACT/DEPOSITS/FINAL INVOICE:

In order to book your event, an initial deposit as stated below must be received within 10 days from the date of this contract, along with this contract signed by the client as noted above. Deposits in the form of cash, credit card (maximum \$5,000 per event), cashier's check or company/personal check are accepted.

Weddings	\$750 (see wedding handbook for additional payment requirements)
Brunch or Social Events	\$250
Corporate	\$250 or more depending on the size of the group

A Final Invoice will be prepared by your sales representative and will be sent by our accounting department to the email listed above 2 weeks after the conclusion of your event date. **Note: All deposits will be refunded approximately four weeks after the event in the form of a check and sent via USPS, less any amounts owed by the client to Fox Hills for additional products or services rendered or any damage done to Fox Hills.**

2. GUARANTEES:

The client is financially responsible for the contracted revenue minimum listed on this contract. A guest meal guarantee count is required 14 days prior to your event date. This count will be the minimum for which you will be charged. A complete estimated invoice for your function will be prepared for you including food, beverage, applicable rentals, 20% taxable service charge and Michigan sales tax. A Banquet Event Order (BEO) with detailed information about your event will be sent to you for your approval or revision. **Note: packaged items are inclusive of service charge, Michigan sales tax and room rental. Any additional items not included in the package will be subject to an applicable 20% taxable service charge and Michigan sales tax.** Payment for this estimate in the form of cash, credit card or cashier's check must be received a minimum of 4 business days prior to your event date. No personal checks will be accepted for this payment. In the event this payment is not received, your event may be subject to cancellation.

3. CANCELLATIONS:

FOR WEDDINGS, BRUNCH and SOCIAL EVENTS: If you cancel your function more than 12 months prior to the reserved date, half of the initial deposit will be forfeited. If you cancel your function less than 12 months prior to the reserved date, all deposits and payments will be forfeited.

FOR CORPORATE EVENTS: If you cancel your function within two months of your event date, your deposit will be forfeited and you will be financially responsible for 50% of the contracted revenue minimum listed on item #9 "additional terms". If you cancel your function within 2 weeks of your event date, your entire deposit will be forfeited and you will be financially responsible for 100% of the contracted revenue minimum.

4. LIABILITY:

Fox Hills is not responsible for any damage or destruction caused by guests or negligence or personal injury associated with this event which may occur while on our property. The client assumes all responsibility for any damages beyond the ordinary wear and tear to the facilities (i.e. golf course, golf carts, buildings) or any adjacent property which may occur as a result of the event. The client is responsible for any damages done by individual group members. Fox Hills is not responsible for any items left on our property or any lost and/or stolen items.

5. FOOD & BEVERAGE:

Fox Hills reserves the right to inspect and control all events held on its premises. All food and beverage must be purchased from Fox Hills; exceptions may be made for bridal cakes. All local, state and federal laws with regard to the purchase and consumption of food and beverage are strictly adhered to and enforced. Food and beverage not consumed during the event are not permitted to leave the premises for health and safety reasons. If national agricultural issues affect the cost of certain products, alternative selections or pricing may be offered. Fox Hills reserves the right to refuse service of alcoholic beverages if it has been determined that the guest may be intoxicated or is a minor or without proper identification. We adhere to a "no shot" policy on all bars. The Michigan Liquor Control Commission directly forbids any alcoholic beverages to be brought onto the premises. If alcoholic beverages not purchased through Fox Hills are found on our property, it will be confiscated and disposed of.

6. WEATHER:

If you have reserved an outdoor space for a portion or for your entire event, Fox Hills is not responsible for any inconveniences resulting from weather conditions. If the client wishes to rent additional heating or cooling elements, it must be secured directly by the sales office and is the financial responsibility of the client.

7. DÉCOR and EQUIPMENT DELIVERIES BY CLIENT AND/OR OUTSIDE VENDORS:

All vendors contracted by the client must be fully licensed and insured. It is the responsibility of the client to inform vendors of set-up and end times as deemed by the sales office and to use the pro shop entrance at The Golden Fox Clubhouse for delivery

Appendix 11b. Fox Hills contract Page 2

of equipment and décor items. Fox Hills will not be liable for any damages to your property or vendor's property if it is moved, cleaned or stored by its employees in the performance of their duties. Fox Hills is not responsible for items left by you or your vendors after the conclusion of your event. Premises must be vacated by the client and vendors a ½ hour after event end time. If overtime occurs, a charge of \$250/per ½ hour will be assessed to the final bill. All candles must be enclosed by glass. Chinese Lanterns, Sparkle glitter, tape or nails are not permitted. Fireworks are only permitted if arrangements are made in advance with the sales department, are handled by a licensed and insured company and have the proper permitting from Salem Township.

8. ADDITIONAL CHANGES:

Any additional change(s) requiring added Fox Hills labor after the final BEO has been signed, may be subject to extra charges (i.e. day of changes in floor plans, additional tables, chairs, equipment, services, etc). These charges will be deducted from your deposit and noted on your final invoice.

9. ADDITIONAL TERMS:

-- Main Menu- Dinner Package

I agree to the above terms and conditions as specified:

X _____	X _____	X _____
PRINT NAME OF CLIENT	CLIENT SIGNATURE	DATE
X _____	X _____	X _____
PRINT NAME OF SALES REP	SALES REPRESENTATIVE SIGNATURE	DATE

FOR WEDDING CONTRACTS ONLY:

X _____ I have reviewed and agree to the policies set forth in the Wedding Handbook.

Appendix 12. Banquet budget

DETROIT REGION SCCA EVENT BUDGET

Event: 2018 Annual Awards Banquet Event Date(s): 2-Feb-19
 Chairperson(s): Cindy Wisner Website Info Sent: TBD

		Last Year		This Year	
		Actual		Budget	
INCOME					
Adults	98 @ \$	45.00	\$ 4,410.00	110 @ \$ 45.00	\$ 4,950.00
Children	1 @ \$	20.00	\$ 20.00	4 @ \$ 20.00	\$ 80.00
	@ \$	-	-		-
	@ \$	-	-		-
					\$ 5,030.00
Sponsors:					
WP- Drink Tokens	91 @ \$	5.00	\$ 455.00	90 @ \$ 5.00	\$ 450.00
WP- Entries					
Miscellaneous:					
Total Income:			\$ 4,885.00		\$ 5,480.00
		This Year		This Year	
		Actual		Budget	
EXPENSES					
Adult Food	98 @ \$	37.00	\$ 3,626.00	110 @ \$ 37.00	\$ 4,070.00
Child Food	1 @ \$	33.00	\$ 33.00	4 @ \$ 33.00	\$ 132.00
Comp	4 @ \$	62.00	\$ 248.00	4 @ \$ 62.00	\$ 248.00
Bar	@ \$	-	\$ 545.00		\$ 600
Printing/Invitations			\$ 872.13		\$ 850.00
Postage:			\$ 5.50		\$ 10
Supplies Center Pcs			\$ 425.15		\$ 400.00
Chairman Awards			\$ 817.95		\$ 850.00
Perpetual Awards			\$ 386.45		\$ 400.00
Give-aways:			\$ 900.00		\$ 800.00
Door Prizes:			\$ 473.44		\$ 450.00
Rental: Hall			\$ 750.00		
Gratuity	23%	\$ 1,587.46		22%	\$ 1,060.00
WP Entries	@				
WP Drink Tokens	@				
Program			\$ 259.00		\$ 300.00
Worker Points	9 @ \$	5.00	\$ 45.00	9 @ \$ 5.00	\$ 45.00
Online Refunds			\$ -		
MotorsportReg Fee			\$ 135.53		\$ 140.00
Miscellaneous:					
Coat Check			\$ 150.00		
AV Support			\$ 150.00		\$ 150.00
Total Expense:			\$ 11,409.61		\$ 10,505.00
Surplus (Loss):			\$ (6,524.61)		\$ (5,025.00)

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed only with receipts.

Signatures are required for both the budgeted and actual columns.

Frank Putman

Event Chairman

Date Submitted

Frank Putman

Director

Date Approved by Board of Directors

Cindy Wisner

Event Chairman

12/12/2018

Date Submitted

Director

Date Approved by Board of Directors

Rev 3/5/2007

Budget DRSCCA Banquet 2018 in 2019

Appendix 13. Fire Extinguishers required for 2019

SUMMARY - FIRE EXTINGUISHERS REQUIRED FOR 2019

TEN # Dry Chemical Powder

REQUIREMENTS

GP Worker stations	30		
GP Pitlane	25		
GP Golf Carts	2		
GP MERV's	8		
GP Hospitality	4		
Conquest RX	0	(same 4 as Hosp.)	
FunMover AutoX	8		
Spares	2		
TOTAL	79		

INVENTORY

Recertify	24	\$5	\$120
Recertify & Refill	5	\$35	\$175
New	50	\$70	\$3,500
TOTAL	79		\$3,795

TWENTY# Dry Chemical Powder

REQUIREMENTS

GP MERV's	8
TOTAL	8

INVENTORY

Can be Hydrotested	8	\$68	\$544
TOTAL			\$544

FIVE# Dry Chemical Powder

REQUIREMENTS

RX Worker Stations	9
Gator	2
	11

Disposable at \$30 ea.

LARGE CO2

REQUIREMENTS

GP MERV's	8
TOTAL	8

INVENTORY

Can be Hydrotested	8	\$85	\$680
TOTAL			\$680

MEDIUM CO2 (Carried)

REQUIREMENTS

GP Pit Lane	3
TOTAL	3

INVENTORY

Can be certified	3	\$10	\$30
TOTAL			\$30

WATER 2.5 Gal. (Maint. By DRSCCA)

REQUIREMENTS

GP MERV's	16
TOTAL	16

INVENTORY

Filled	14		
Fill	1		
Repair	1		\$30
Cold Fire	5 Gal		\$200
TOTAL			\$230

TOTAL FE REQUIREMENTS 125

TOTAL 2019 COSTS \$5,279

Appendix 14. 2019 Appointed Directors nomination

December 12, 2018

BOD Meeting Executive Session

Subject: 2019 Appointed Directors and Specialty Chiefs Appointments:

Effective Date: January 1, 2019

1. Appointed Directors

Road Racing Director
Patrick Barber

Road Rally Director
Piotr Roszczenko

Financial Director
Dan Assenmacher

Solo Director
Aldo Parodi

RallyCross Director
Matt Wolfe

2. Specialty Chiefs

Chief of Membership
Steve Balanecki

Chief of Registration
Mary Shiloff

Chief of F&C
John Lisecki
Lisecki

Webmaster
Matt Kowalski

Chief of Licensing
Jerry Shiloff

Grand Prix Race Chairman
Jerry Shiloff

Chiefs of Emergency Services – Fire/Rescue
Gary Lewandowski
Brian Long
Rick Stockton