

## Minutes of Board of Directors Meeting

Wed. May 9, 2018

Granite City, Northville, MI

### Attendees:

Frank Putman, Scott Harvey, Ken Wiedbusch, Jennifer Glass, Pat Barber, Keith Armitage, John Kytasty, Steve Balanecki, Sue Wiedbusch, John Fishbeck, Matt Wolfe, Cindy Wisner, Dan Assenmacher, Brian Thorpe, Eric Penn, Jon Trudeau, Ed Arthur, Diane Arthur, Jon Li, John Lisiecki, Aldo Parodi.

Meeting called to order at 7:00pm.

### 1. Current and Online Business

- a. **April 2018 minutes** were approved online.
- b. **Travel reimbursement** policies update in progress.
- c. **Web Master** still needed. Considering this as a paid position at approx. \$1,500/annum. A short version of the job description has been written.
- d. **Vet Motorsports**, in conjunction with SCCA, held a benefit event on 20 April at Delta, OH.
- e. **Capital Equipment Report** has been completed (Appendix 1). Correction: there are 12 clocks, not 6. Scales quantity of 1 was questioned. There were 2 others (Bob Martin and Marcus Merideth?) but may have been written off. Ken w> to investigate.
- f. **Budget Subcommittee** – on hold

### 2. Reports (including new/updated 2018 Event Budgets and follow up)

- a. **Race**
  - i. **Time Trials - GingerMan, April 21.** There were 53 entries. Feedback from both Track and Participants was good.
  - ii. **Driving School**, Waterford Hills had 48 drivers.
  - iii. **Spring Sprints – GingerMan, April 22.** There were 113 drivers (last year – 91 drivers).
  - iv. **GingerMan Majors – July 7 & 8.** Hosted by DRSCCA and South Bend Region.
  - v. **Empire Hillclimb -**
- b. **Rallycross**
  - i. **Oakshade April event** – cancelled due to rain.
  - ii. **Thistle Hill (#5) – May 26.**
  - iii. **Oakshade Raceway (#6) – June 24.** Budget will be presented online.
  - iv. **Great Lakes Champ. Series, July 28 & 29. I-96 Speedway.**

**c. Solo (Autocross)**

- i. **Solo School - Apr 13-14** – Schoolcraft. Received good feedback.
- ii. **Season Opener - Apr 15** – Schoolcraft. Cancelled due to bad weather.
- iii. **Drive into Spring - May 5** – Schoolcraft. Jon Jareo will be chairman. Budget was presented (Appendix 5). Motion to approve, Cindy Wisner, 2<sup>nd</sup> John Fishbeck, unanimously approved, but still provisional, and may require a further vote.
- iv. **Memorial Day - May 28** -MIS, inside road course which limits the course to less than one mile.
- v. **Summer Heat, June 9** – Schoolcraft.
- vi. **After the Fireworks, July 13, 14 & 15**. Oscoda; budget was approved last month, sanction has been received.
- vii. **Oscoda Pro Solo, August 3 – 5**. Sanction applied for.
- viii. **Before Nationals, August 17 – 19**.

**d. Rally**

- i. **Moonlight Monte – July 21**. The budget was presented. (Appendix 2). Motion to approve: Scott Harvey, 2<sup>nd</sup>: Matt Wolfe. No discussion. Unanimously approved.

**e. Asst. RE**

- i. **Nothing to report.**

**f. RE - ?**

**g. Treasurer**

- i. **Cash** - We have approx. \$140k in the bank.
- ii. **Ace Hardware** – we have a document to enable us to buy tax exempt for the Club.
- iii. **Tax return** – filed extension; it will be done in a week or so.

**h. Membership report**

- i. **We have 1451 members**, an increase of 35; 59 new, 24 lost.
- ii. **Service awards** – 26 were sent out.

**i. Equipment**

- i. **No major issues.**
- ii. **Conquistador need new tire.**
- iii. **Lease Agreements**
  - 1. Southern Ohio Forest Rally (Appendix 3), 6 clocks. Mary Shiloff will take them and collect the \$200 check.
  - 2. Summer Sno\*Drift Rally (Appendix 4), 6 clocks in exchange for 24 9-volt batteries. Motion to approve: Keith Armitage, 2<sup>nd</sup>: Scott Harvey. Unanimously approved.

**j. Open Exhaust** – next issue will be Summer 2018.

**k. Street Survival®** - confirmed for September 22. Eric will get the sanction.

**l. Website/Social media** – all OK.

**m. Special Events**

- i. **FSAE** – Wednesday and Thursday were OK, but it rained on Friday, but kept running. Saturday had to evacuate due to lightning.

This cost a 2-hour downtime but only had ½ hour lost overall.  
There were 85 SCCA volunteers! 10,000 people were present!  
Next year will use interior course.

ii. **Detroit Grand Prix** – have received 50% of fee.

Lack of direction from DGP.

Mostly going OK.

iii. **Empire Hill Climb** – progressing well.

n. **Social events** – 70 years since the Detroit Region was formed. Looking at GM Heritage Center.

o. **Calendar Review** – discussed events planned over the next few months.

### 3. New Business

- a. Aldo Parodi was nominated as the new Autocross Director, and John Lisiecki was nominated as the Chief of F & C, replacing Ed Arthur who was promoted to F & C District Administrator, Great Lakes Division.  
Motion to approve: Jen Glass, 2<sup>nd</sup>: Scott Harvey, unanimously approved.
- b. PO Box fee was not paid when due in April; cannot access it. Jen G. to liaise with Jerry S. Asking for ideas on a better location for the PO Box.

### 4. Next Meeting – June 13, 2018 at On-the-Border at 7:00 pm

### 5. Adjourn at 8:37 pm



## Appendix 1 – Equipment Report

Detroit Region SCCA

Capital Equipment 12/31/2016

Category	Subcategory	Item	Location	Year Purchased	12/31/16 Quantity	12/31/16 Value
Race	Race Trailer	50-lb test weights	Martin		4	1,620.00
Race	Race Trailer	Brinkman "Tailgater" Grill	Storage Unit	2014	1	264.99
Race	Race Trailer	Longacre Series 'K' Computerscales	Meredith	1996	1	2,463.83
Race	Race Trailer	Model 72588, Serial No. 006854	Storage Unit	2012	1	256.60
		MERV Equipment				
Race	Race Trailer	Undercover professional grade aluminum shelter with sidewall kits (10X20 feet)	Storage Unit	2015	1	621.64
Race	Race Trailer	Undercover professional grade aluminum shelter (white, 10X20 feet)	Storage Unit	2014	1	499.99
		Sound Level Meter and Cat Kit consisting of: Quest Model 2700 Impulse SLM #H9030041, Quest Model CA-125 Calibrator #U6030150, 2 100-ft cables, 1 Tripod, 1 Clipboard, 1 Equipment Box	Shiloff		1	1,270.00
Race	Sound Control Eq					6,997.05
<b>Race Total</b>						1,057.00
Rally		6 Alfa Clocks	Wiedbusch	2014	6	3,600.00
Rally		Timewise Rally Clocks (1 650, rest are 610s)	Wiedbusch		9	4,657.00
<b>Rally Total</b>						2,131.88
RallyCross		Honda Generator	FunMover		1	600.00
RallyCross		laptop computer	Usher		1	2,800.00
RallyCross		Loaner helmets	FunMover		14	
		Rallycross Timing Equipment (includes: 2 JAs, Circuits, timers/displays/tripods, 4 hoses/air switches, 6 reels of wire (timer to hoses & timer to displays, 300-400 ft each), 2 chargers for timer & display batteries)	Wiedbusch	2009-2010	1	1,100.00
RallyCross						6,631.89
<b>RallyCross Total</b>						
Solo	Timing Equipment	Asus computer	FunMover	2016	2	510.01
Solo	Timing Equipment	Gateway Computer	Mauricio	2010	1	400.00
Solo	Timing Equipment	JA Circuits Timing System	FunMover		2	9,404.00
Solo	Timing Equipment	Large Format Display Tri-pod	FunMover		2	550.00
Solo	Timing Equipment	Large Format Displays	FunMover		2	3,960.00
		Polaris wireless timing equipment and scoreboard	FunMover	2015	2	5,775.00
Solo		2250 Watt Gas Powered Generator	Storage Unit		1	330.43
Solo		Dell Inspiron 15 laptop computer	Meredith		1	349.99
Solo		Honda portable Generators	FunMover	2011	2	4,041.86
		PA System for FunMover (includes wireless microphone, soundboard, 2 speakers, TurboLink power supply, 2 speaker stands, 2 speaker cables)	FunMover		1	2,651.17
Solo		Pro Solo Equipment (includes shot clock and photoheads)	Hubble	2006-2008	1	3,629.13
Solo		Realistic amplifier with cables	Storage Unit		1	750.00
Solo		Scales w/cart and ramps	Storage Unit		1	1,284.50
<b>Solo Total</b>						33,866.00
Storage		Big Grill	Race Trailer		1	254.19
Storage		Scale Ramps	Wixom	2013	1	500.00
<b>Storage Total</b>						754.19
		1999 Four Winds FunMover E450 VIN 1FDXE40S8HA59084 (includes: FM modulator & antenna stand, cover, spare tire/wheel)	Storage Unit	2004	1	44,269.13
Vehicles	FunMover					
Vehicles		110' Rallycross Trailer (includes: made for storage shelves, bungees, etc.) VIN 40LFB10185P119622	Glass Farm	2011	1	2,021.29
		1997 Haulmark 18' Trailer (includes: spare tire, set sway bars & hitch, set towing mirrors) VIN: 16HGB1620UH042575	Glass Farm	1997	1	7,706.88
Vehicles		2004 Ford Gulf Stream Motorhome E450 VIN 1FDXE45S13H994136	Glass Farm	2012	1	23,475.02
Vehicles		2017 American Hauler 14' enclosed trailer, VIN 593200K29H1055042	Glass Farm/Wiedbusch home	2017	1	9,124.23
Vehicles		2017 John Deere Gator	14' RX trailer			8,594.44
Vehicles		2016 Bravo Scout 8502TA3 Trailer	Glass Farm	2016	1	11,440.40
<b>Vehicles Total</b>						106,631.39
<b>Grand Total</b>						159,337.61

# Detroit Region SCCA



## Appendix 2 – Moonlight Monte budget

APP 2

Event:	Moonlight Monte		Event Date(s):	July 21, 2018	
Chairperson(s):	Dennis Wiedbusch				

  

	Last Year Actual		This Year Budget		This Year Actual	
<b>INCOME</b>						
Entry fees:						
Member	@	\$ 40.00	12	@	\$ 40.00	\$ 480.00
Non member	@	\$ 40.00	5	@	\$ 40.00	\$ 200.00
Late fees	@	\$ 5.00	5	@	\$ 5.00	\$ 25.00
Temporary Memberships:						
Non members	@	\$ 5.00	5	@	\$ 5.00	\$ 25.00
Other Income						
<b>Total Income:</b>		<b>\$</b>			<b>\$</b>	<b>730.00</b>
<b>EXPENSES</b>						
Insurance:	@	\$ 4.00	17	@	\$ 4.00	\$ 68.00
Sanction Fee:	@	\$ 4.00	17	@	\$ 4.00	\$ 68.00
Sanction Application Fee:						
Gl.Div Sanction:	@	\$ 3.00	17	@	\$ 3.00	\$ 51.00
Printing/Artwork:						\$ 50.00
Postage:						
Supplies:						\$ 25.00
Telephone:						
Trophies:	@	\$ 14.40	8	@	\$ 18.00	\$ 144.00
Give aways:						
Rentals:						
Fuel (course layout, etc.):						\$ 170.00
Worker Points	@	\$ 5.00	20	@	\$ 5.00	\$ 100.00
Weekend Membershi:	@			@	\$ 5.00	
Miscellaneous:						
Hospitality						
Room Rental (event start/finish)						
MSR FEES						\$ 40.00
<b>Total Expense:</b>		<b>\$ 40.00</b>			<b>\$ 716.00</b>	<b>\$ 20.00</b>
<b>Surplus (Loss):</b>		<b>\$ (40.00)</b>			<b>\$ 14.00</b>	<b>\$ (20.00)</b>

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.  
 Reverse side of form to be used for additional explanations and comments as needed.  
 Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.  
 Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.  
 Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Dennis Wiedbusch  
 Event Chairman  
 Date Submitted: 5/16/2018  
 John Fishbeck  
 Director  
 Date Approved by Board of Directors

Dennis Wiedbusch  
 Event Chairman  
 Date Approved by Board of Directors





## Appendix 3 – Lease agreement, SOFR

APP 3

### Detroit Region SCCA Equipment Lease Agreement

This Equipment Lease ("Lease") is made effective as of May 15, 2018, by and between Detroit Region, SCCA ("Lessor") and Southern Ohio Forest Rally ("Lessee"). The agreement of the parties is as follows:

1. **Equipment subject to Lease:** Lessor shall lease the following Equipment ("Equipment"):  
  
    6 Alfa-Club Control Clocks, including plug wires and sync cable
2. **Payment Terms:** The Lessee shall make one payment of \$ 200.00 prior to taking possession of Equipment.
3. **Shipping and Transportation:** Lessor will send the equipment to Lessee via Mary Shiloff
4. **Lease Term:** This Lease shall begin on May 15, 2018 and shall terminate on May 21, 2018.
5. **Location(s) of the Equipment:** The equipment shall be located and used at the 2018 Southern Ohio Forest Rally during the lease term, and shall not be removed from that location without the Lessor's prior written consent.
6. **Operation and Care of Equipment:** The equipment must be used and operated in a careful and appropriate manner.
7. **Maintenance, Repair, and/or Replacement:** Lessee shall maintain at the Lessee's cost, the equipment in good repair and operating condition, allowing for reasonable wear and tear. Lessee will be responsible for repair of any excessive damage to or loss of Equipment.
8. **Equipment Return at the end of the Lease.** At the end of the Lease term, the Lessee shall be obligated to return the equipment to the Lessor or the Lessor's representative at the Lessee's expense (if any).

The parties herein have executed this Equipment Lease Agreement.

Lessor

Date

Lessee

Date



## Appendix 4 – Lease agreement, Sno\*Drift Rally

### Detroit Region SCCA Equipment Lease Agreement

*APP 4*

This Equipment Lease ("Lease") is made effective as of May 9, 2018, by and between Detroit Region, SCCA ("Lessor") and Sno\*Drift Rally ("Lessee"). The agreement of the parties is as follows:

1. **Equipment subject to Lease:** Lessor shall lease the following Equipment ("Equipment"):

6 Alfa-Club Control Clocks, including plugs, wires and sync cable

2. **Payment Terms:** The Lessee shall furnish Detroit Region with 24 9-volt batteries (NOT Ray-O Vac).

3. **Shipping and Transportation:** Lessor will send the equipment to Lessee via Ken Wiedbusch

4. **Lease Term:** This Lease shall begin on August 1, 2018 and shall terminate on August 10, 2018.

5. **Location(s) of the Equipment:** The equipment shall be located and used at the 2018 Sno\*Drift Summer Rally during the lease term, and shall not be removed from that location without the Lessor's prior written consent.

6. **Operation and Care of Equipment:** The equipment must be used and operated in a careful and appropriate manner.

7. **Maintenance, Repair, and/or Replacement:** Lessee shall maintain at the Lessee's cost, the equipment in good repair and operating condition, allowing for reasonable wear and tear. Lessee will be responsible for repair of any excessive damage to or loss of Equipment.

8. **Equipment Return at the end of the Lease.** At the end of the Lease term, the Lessee shall be obligated to return the equipment to the Lessor or the Lessor's representative at the Lessee's expense (if any).

The parties herein have executed this Equipment Lease Agreement.

*[Signature]*  
Lessor

5/16/2018  
Date

*[Signature]*  
Lessee, by Mary F. Shiloff, its Treasurer

5/2/2018  
Date

## Appendix 5 -Agenda

May 16, 2018

Board of Directors Meeting

Granite City Food & Brewery

Agenda:

2. Current Business and Online Business
  - a. April Meeting Minutes approved online.
  - b. Updated BOD Policies for travel reimbursement are in progress
  - c. Potential candidate for Solo Director is considering the position.
  - d. Position of Web Master is being considered as a paid position.
  - e. VetMotorsports Apr 20 VA Benefit Event, Delta, OH update
  - f. Capital Equipment Report, Dec 2017 status
  - g. Budget Submission Review and Capital Spending Forecast sub-committee status
  - h. 2018 Contract submissions.
3. Reports (including new/updated 2018 Event Budgets and follow up)
  - a. Race
    - Spring Time Trials - GingerMan
    - Road Racing Driver's School\_ Waterford Hills
    - Spring Sprints\_ May 19-20\_ GingerMan
  - b. Rallycross \_#5\_ May 26\_ Thistle Hill (Harvey)
  - c. Solo
    - Completed Events \_School, Drive into Spring
    - Memorial Day \_ May 31\_ MIS (Valade) Correction – May 26.
    - Summer Heat \_June 9\_ Schoolcraft (Schembri)
    - Oscoda TNT \_ June 30-July 2\_ Oscoda (Barber)
    - After the Fireworks \_July 13-14\_ Oscoda (Tate/DET)
    - Oscoda Pro Solo \_Aug 3- 5 \_Oscoda (M. Merideth)
    - Before Nationals\_ Aug 17-19\_ Oscoda (Tate/SVR)
    - Event Budgets
  - d. Rally \_Moonlight Monte \_July 21\_ South Lyon
  - e. Asst. RE
  - f. RE
  - g. Treasurer
  - h. Membership report
  - i. Equipment
  - j. Open Exhaust
  - k. Street Survival® \_ Fowlerville\_ Sep 22 (Penn)
  - l. Website/Social media
  - m. Special Events
    - FSAE
    - DGP
    - Empire Hill Climb
  - n. Social events
    - 70<sup>th</sup> Anniversary Event (John Li)
  - o. Calendar Review
4. New Business
  - a. New Business/walk-ins/comments
5. June 13, 2018 Meeting Date and Location
  - a. Meeting Location\_ On-the-Border\_7:00 pm
6. Adjourn