

Minutes of Board of Directors Meeting

Wed November 8, 2017

7:00 pm @ On The Border, Novi, MI

Attendees:

Jennifer Merideth, Brian Thorpe, Frank Putman, Scott Harvey, Ken Wiedbusch, Jerry Shiloff, Jennifer Glass, Pat Barber, Jon Jareo, Keith Armitage, John Kytasty, Eric Penn, Steve Balanecki, Sue Wiedbusch, Dan Assenmacher, John Fishbeck, Jon Trudeau, Jeremiah Mauricio, Matt Wolfe.

Meeting called to order at 7:12pm

1. Current and Online Business

- a. September minutes approved online
- b. Oakshade Rallycross budget approved online.
- c. Invoice from Waterford Hills for 2 training sessions
 - i. 2015 budget for fire school had been approved at \$1,965.
 - ii. 2016 school, no budget was found
 - iii. Invoice from Waterford Hills for both sessions is \$1,332. Treasurer motioned we pay the invoice since we have a budget covering a greater amount, seconded Scott Harvey, approved unanimously.

2. Reports

a. Race

- i. 2017 was a good year for DRSCCA with Runoffs at Indy, Double Regional etc.
- ii. In 2018:
 1. Driving School classroom – April 18
 2. Track day – April 28 - 29, will use WHRR insurance (does not apply to volunteers) and sanction.
 3. GingerMan Double Regional – May 19 – 20.
 4. Detroit Grand Prix – June 1,2,3
 5. Majors -GingerMan – July 8 – 9.
 6. Empire Hillclimb – Sept 15.
- iii. Jerry Shiloff will relinquish the Race Director position at the end of 2017 but will continue with the Detroit Grand Prix only for 2018. He suggested Pat Barber for the position but decision rests with the RE. The BOD expressed thanks for a job well done.
- iv. A new Registrar is needed to replace Mary Shiloff. Jerry will put together a list of activities after which, an emailing search will be sent to members.

b. Rallycross

- i. Crystal Motor Speedway, October 14, was muddy with about 30 entries. Cone cleanup was done by Ken Wiedbusch.
- ii. National Rallycross in Topeka, KS on Oct 20 – 22, saw 3 out of the 9 run groups won by DRSCCA members.
- iii. A Budget (Attachment 1) for the Jan 6 Crystal RallyX was presented. Motion to approve Scott Harvey, 2nd Jeremiah Mauricio, unanimously approved.

b. Solo

- i. After the Nationals at Schoolcraft had 140 entries. Final financials were presented (Appendix 2).
- ii. Fall into Autumn at MIS had 139 entries.
- iii. Season Ender at MIS had 132 entries, each having 6 runs. Had to add Fire Safety vehicle at \$100 per hour.
- iv. Solo Planning Meeting will be Nov 11, to discuss successes and failures, the 2018 schedule, event chairs, joint events, venues and a succession plan as well as volunteers for the steering committee.

c. Rally

- i. Clare Color Tour awaiting final budget.
- ii. Pavements Ends Rally, South Lyon Aubree's, November 18.
- iii. Son of Sno*Drift will be on January 13, budget to be voted online.

d. Asst. RE

- i. Frank Putman presented the Awards Banquet budget (Appendix 3). It will be on February 3, 2018 at the old stagecoach tavern, Henry Ford village. Motion to approve budget, Jerry Shiloff, 2nd Jon Jareo, unanimously approved.

e. RE

- i. Nothing to report.

f. Treasurer

- i. At the end of October, we had \$175k cash on hand. The surplus from the Majors Race was reflected in the amount.
- ii. We received an erroneous invoice from SCCA for 96 weekend memberships, totaling \$960.
- iii. We need a 5-year financial plan to be discuss by the Budget Subcommittee.

g. Membership

- i. We have 1419 members, down 11 from last month. There were 6 new members and 17 lapsed. 8 Service Awards were mailed out.

h. Equipment

- i. Ken W. washed the Gator, trailer and pylons after the Crystal mudbath.
- ii. At the last Thistle Hill RallyX, 2 timing hoses were damaged due to ruts developing at the start line. Safety steward need to pay more attention to the start line in future.
- iii. A budget (Appendix 4) was presented for indoor storage of the Race Trailer at Wolverine Warehouse in Lincoln Park. Motion to approve, Scott Harvey, 2nd Frank Putman, unanimously approved.

i. Open Exhaust

- i. The Fall 2017 edition was published at the end of October.

j. Website/Social Media

- i. Spam is getting into the forums. PB will look into a solution.
- ii. Some of the event results need updating for 2015 and 2016. These were on the old website and PB has the files.

k. Special Events

- i. None

l. Social Events

- i. None.

m. Calendar Review

- i. Matt W. will update the calendar.

3. New Business

a. Non - Event Budgets

- i. None.

b. Equipment Loans/Leases

- i. Sno*Drift Stage Rally need 6 clocks. In exchange we will receive 4 dozen new 9volt batteries

c. Other New Business.

- i. Award winners – event chairmen will get a list together for Frank P. to put them in the Banquet program.

- ii. Annual Election – the ballots were counted, and the results were determined. Jen Merideth will contact those not elected before a general announcement is made.
- iii. National Convention - Las Vegas, January 18-20. Attendees will be: Matt Wolfe, Ed Pence, Steve Balanecki, Jeremiah Mauricio, Jen and Marcus Merideth, Frank Putman. Jerry and Mary Shiloff will go if Bob Pierson is elected to the Hall of Fame.

The meeting was adjourned to an Executive Session.

4. Financial Director

- a. Dan Assenmacher has applied for the position. His resume was reviewed and accepted. Jon Jareo motioned to approve the appointment, 2nd Jerry Shiloff, unanimously approved.

5. The Budget Committee will meet on Wednesday November 28 at a location to be announced.

6. December Meeting Date and Location

The next meeting will be at “On the Border Mexican Grill” on Haggerty Rd. north of 8-mile Rd in the Best Buy shopping center, on Wednesday December 13, at 7pm.

7. Adjourn

Meeting was adjourned at 9:04 pm.

Detroit Region SCCA



SCCA
Sports Car Club of America



Appendix 1.

DETROIT REGION SCCA EVENT BUDGET - RALLYCROSS

Event:	Round #1 Rallycross – January at Crystal				Event Date(s):	Saturday, January 06, 2018			
Chairperson(s):	Doug Harvey				Site :	Crystal			
				Last Year Actual				This Year Budget	This Year Actual
INCOME									
Entry fees:									
Member	43 @	\$	50.00	\$ 2,150.00	35 @	\$	50.00	\$ 1,750.00	@ \$ 50.00 \$ -
Non-member	14 @	\$	50.00	\$ 700.00	15 @	\$	50.00	\$ 750.00	@ \$ 50.00 \$ -
Late fees	3 @	\$	10.00	\$ 30.00	5 @	\$	10.00	\$ 50.00	@ \$ 10.00 \$ -
Temporary Memberships:									
At event	3 @	\$	15.00	\$ 45.00	0 @	\$	15.00	\$ -	@ \$ 15.00 \$ -
Online	11 @	\$	15.00	\$ 165.00	15 @	\$	15.00	\$ 225.00	@ \$ 14.25 \$ -
Other Income				\$				\$	\$
				\$				\$	\$
Total Income:				\$ 3,090.00				\$ 2,775.00	\$ -
EXPENSES									
Insurance:	57 @	\$	3.50	\$ 199.50	50 @	\$	4.00	\$ 200.00	@ \$ 3.50 \$ -
Sanction Fee:	57 @	\$	5.00	\$ 285.00	50 @	\$	5.00	\$ 250.00	@ \$ 5.00 \$ -
MSR fee		\$	156.00		50	\$	3.00	150.00	
Printing/Artwork:				\$				\$	\$
Postage:				\$				\$	\$
Supplies:				\$				\$	\$
Telephone:				\$				\$	\$
Trophies:				\$				\$	\$
Give-aways:				\$				\$	\$
Rentals: Track:		\$	800.00	\$ 800.00				\$ 800.00	\$
Other (porta-potties, etc.):		\$	85.00	\$ 85.00				\$ 75.00	\$
Fuel (region truck, etc.):		\$	221.13	\$ 221.13				\$ 250.00	\$
Worker Points	20 @	\$	5.00	\$ 100.00	22 @	\$	5.00	\$ 110.00	@ \$ 5.00 \$ -
New Member Fund	14 @	\$	10.00	\$ 140.00	5 @	\$	10.00	\$ 50.00	@ \$ 5.00 \$ -
Miscellaneous:									
Handwarmers				\$				\$ 20.00	\$
				\$				\$	\$
Total Expense:				\$ 1,830.63				\$ 1,905.00	\$ -
Surplus (Loss):				\$ 1,259.37				\$ 870.00	\$ -

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

	Doug Harvey	
Event Chairman		Event Chairman
	Nov 8, 2017	
Date Submitted		Date Submitted
	Jon Jareo	
Director		Director
Date Approved by Board of Directors		Date Approved by Board of Directors

Approved
Unac.

Detroit Region SCCA



Appendix 2.

DETROIT REGION SCCA EVENT BUDGET - SOLO

Event:	After Nationals		Event Date(s):	9/24/2017	
Chairperson(s):	Frank Putnam		Site Location:	Schoolcraft PSTC	
	Last Year Actual			This Year Budget	
				This Year Actual	
INCOME					
Entry fees:					
Member	69 @ \$35.00	\$ 2,415.00	69 @ \$35.00	\$ 2,415.00	93 @ \$35.00 \$ 3,255.00
Council	4 @ \$40.00	\$ 160.00	4 @ \$40.00	\$ 160.00	4 @ \$40.00 \$ 160.00
No Affiliation	33 @ \$50.00	\$ 1,650.00	33 @ \$50.00	\$ 1,650.00	36 @ \$50.00 \$ 1,800.00
Jr Kart	8 @ \$20.00	\$ 160.00	8 @ \$20.00	\$ 160.00	7 @ \$20.00 \$ 140.00
	@ \$0.00	\$ 0.00	@ \$0.00	\$ 0.00	0 @ \$0.00 \$ 0.00
On Site	8 @ \$10.00	\$ 80.00	0 @ \$0.00	\$ 0.00	0 @ \$0.00 \$ 0.00
Other Income	@	\$	@	\$	@ \$
Other Income	@	\$	@	\$	@ \$
Total Income:		\$ 4,465.00		\$ 4,385.00	\$ 5,355.00
EXPENSES					
	Last Year Actual		This Year Budget		This Year Actual
Insurance	\$6.00 @ 0	\$ 0.00	\$ 6.50 @ 114	\$ 741.00	\$ 6.50 @ 140 \$ 910.00
Sanction Fee:	\$6.50 @ 114	\$ 80.00	\$ 6.50 @ 114	\$ 741.00	\$ 6.50 @ 140 \$ 910.00
Printing/Artwork:		\$ 0.00		\$ 0.00	\$ 0.00
Postage:		\$ 0.00		\$ 0.00	\$ 0.00
Supplies:		\$ 37.95		\$ 0.00	\$ 31.69
Telephone:		\$ 0.00		\$ 0.00	\$ 0.00
Trophies:		\$ 184.67		\$ 300.00	\$ 126.00
Give-aways:		\$ 0.00		\$ 0.00	\$ 0.00
Rentals: Track:		\$ 1500.00		\$ 1200.00	\$ 1200.00
Porta-Poties:		\$ 240.00		\$ 0.00	\$ 160.00
Security		\$ 0.00		\$ 0.00	\$ 0.00
		\$ 0.00		\$ 0.00	\$ 0.00
Registration Fees:		\$ 172.40		\$ 275.00	\$ 224.82
Fuel:		\$ 0.00		\$ 100.00	\$ 50.00
Worker Points:	22 @ \$5.00	\$ 110.00	28 @ \$5.00	\$ 140.00	30 @ \$5.00 \$ 150.00
New Member Fund:		\$ 180.00	33 @ \$10.00	\$ 330.00	36 @ \$10.00 \$ 360.00
Miscellaneous:		\$ 0.00		\$ 0.00	\$ 0.00
Mobile Hotspot		\$ 31.50		\$ 10.00	47.23 \$ 0.00
Charity Donation		\$ 2000.00		\$ 0.00	\$ 0.00
Water & Ice		\$ 0.00		\$ 20.00	\$ 15.51
		\$ 0.00		\$ 0.00	\$ 0.00
Total Expense:		\$ 4536.52		\$ 3857.00	\$ 4138.02
Surplus (Loss):		\$ -71.52		\$ 528.00	\$ 1216.98

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Event Chairman

Event Chairman

Rev 6/13/2017

Copy of Event Budget Form - Solo

Detroit Region SCCA



SCCA
Sports Car Club of America



Appendix 3.

DETROIT REGION SCCA EVENT BUDGET

Event:	2017 Annual Awards Banquet				Event Date(s):	3-Feb-18	
Chairperson(s):	Frank Putman				Website Info Sent:	TBD	
		Last Year		This Year		This Year	
		Actual		Budget		Actual	
INCOME							
Adults	110 @ \$ 40.00	\$ 4,400.00	115 @ \$45.00	\$ 5,175.00	@ \$45.00	\$ -	
Children	4 @ \$ 15.00	\$ 60.00	5 @ \$20.00	\$ 100.00	@ \$20.00	\$ -	
	@	\$ -	@	\$ -	@ \$ -	\$ -	
	@	\$ -	@	\$ -	@ \$ -	\$ -	
Sponsors:							
WP- Drink Tokens			60 @ \$ 5.00	\$ 300.00	@ \$ 5.00	\$ -	
WP- Entries			@				
Miscellaneous:							
Total Income:		\$ 4,460.00		\$ 5,575.00		\$ -	
		Last Year		This Year		This Year	
		Actual		Budget		Actual	
EXPENSES							
Adult Food	110 @ \$ 24.00	\$ 3,282.20	115 @ \$62.00	\$ 7,295.00	@ \$62.00	\$ -	
Child Food	4 @ \$ 12.00		5 @ \$15.00		@ \$15.00	\$ -	
Comp	4 @ \$ 24.00		@		@ \$ -	\$ -	
Bar	@	\$ 490.80	@	\$ 300.00	@ \$ -	\$ -	
Printing/Invitations		\$ 651.44		\$ 700.00			
Postage:							
Supplies Center Pcs		\$ 99.00		\$ 200.00			
Chairman Awards		\$ 686.00		\$ 1,550.00			
Perpetual Awards		\$ 880.00		\$ 900.00			
Give-aways:		\$ 187.02		\$ 1,000.00			
Door Prizes:		\$ 776.42		\$ 800.00			
Rental: Hall		\$ 750.00		\$ 750.00			
Gratuity	20%		23%	\$ 1,678.00			
WP Entries	344 @ \$ 5.00	\$ 1,720.00	300 @ \$ 5.00	\$ 1,500.00	@ \$ 5.00	\$ -	
WP Drink Tokens	@ \$ 5.00		60 @ \$ 5.00	\$ 300.00	@ \$ 5.00	\$ -	
Program		\$ 343.25		\$ 350.00			
Worker Points	8 @ \$5.00	\$ 40.00	10 @ \$5.00	\$ 50.00			
Online Refunds		\$ 200.00					
MotorsportReg Fee		\$ 142.61		\$ 150.00			
Miscellaneous:							
Coat Check				\$ 300.00			
AV Support				\$ 150.00			
Total Expense:		\$ 10,248.74		\$ 17,973.00		\$ -	
Surplus (Loss):		\$ (5,788.74)		\$ (12,398.00)		\$ -	

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Frank Putman

Event Chairman

11/8/2017

Date Submitted

Frank Putman

Director

Date Approved by Board of Directors

Frank Putman

Event Chairman

Date Submitted

Frank Putman

Director

Date Approved by Board of Directors

Rev 3/5/2007

2018 Annual Banquet Budget_20171108

Detroit Region SCCA



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Appendix 4.

DETROIT REGION SCCA EVENT BUDGET

Event: **RACE TRAILER WINTER STORAGE**

Event Date(s): **NOV 2017 to MAY 2018**

Chairperson(s): **Ken Wiedbusch / Pat Barber**

Website Info Sent:

		Last Year		This Year		This Year	
		Actual		Budget		Actual	
INCOME							
Entries:	@	\$	-	@	\$	-	\$
late entries	@	\$	-	@	\$	-	\$
non-member	@	\$	-	@	\$	-	\$
	@	\$	-	@	\$	-	\$
Sponsors:		\$			\$		\$
		\$			\$		\$
		\$			\$		\$
		\$			\$		\$
Miscellaneous:		\$			\$		\$
		\$			\$		\$
		\$			\$		\$
Total Income:		\$	-	\$	-	\$	0.00
EXPENSES							
Insurance:	@	\$	-	@	\$	-	\$
Sanction Fee:	@	\$	-	@	\$	-	\$
GLDiv Sanction:	@	\$	-	@	\$	-	\$
Tow Fund	@	\$	-	@	\$	-	\$
Printing/Artwork:		\$			\$		\$
Postage:		\$			\$		\$
Supplies:		\$			\$		\$
Telephone:		\$			\$		\$
Trophies:		\$			\$		\$
Give-aways:		\$			\$		\$
Rentals: Track:		\$			\$		\$
Other:		\$			\$		\$
Fuel (rally course lay-out, region truck, etc.):		\$			\$		\$
Worker Points	@ \$ 5.00	\$		@ \$ 5.00	\$	@ \$ 5.00	\$
Miscellaneous:		\$			\$		\$
Indoor Storage		\$			\$		\$ 500.00
		\$			\$		\$
GOAL : Tto protect the trailer from 6 months of UV and ice damage to the trailer. Also, water fire extinguishers must be indoors to protect from frzeezing.							
		\$			\$		\$
		\$			\$		\$
		\$			\$		\$
Total Expense:		\$	-	\$	-	\$	500.00
Surplus (Loss):		\$	-	\$	-	\$	(500.00)

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Ken Wiedbusch

Event Chairman

8-Nov-17

Date Submitted

Jerry Shiloff

Director

Date Approved by Board of Directors

Event Chairman

Date Submitted

Director

Date Approved by Board of Directors

Rev 3/5/2007

Race Trailer storage.xlsx

Detroit Region SCCA

Agenda



Detroit Region SCCA



November 8, 2017

Board of Directors Meeting
On the Border

Board Meeting 7:00 pm
Agenda:

1. Current Business and Online Business
 - a. October meeting minute approval – approved online
 - b. Dec ~~27~~ rallycross – approved online
 - c. Invoice from Waterford for two training sessions
 - i. No documentation provided stating DRSCCA agrees to fund 2016 fire school
 - ii. Approved budget supplied for 2015 fire school
2. Reports
 - a. Race
 - b. Rallycross
 - c. Solo
 - d. Rally
 - e. Asst. RE
 - f. RE.
 - g. Treasurer
 - h. Membership report
 - i. Equipment
 - j. Open Exhaust
 - k. Street Survival®
 - l. Website/Social media
 - m. Special Events
 - n. Social events
 - o. Calendar Review
3. New Business
 - a. Non-Event Budgets (event budgets to be presented in reports)
 - b. Equipment loans/leases
 - c. Other New Business/walk-ins
4. December 2017 Meeting Date and Location
5. Adjourn