

Minutes of Board of Directors Meeting

Wed. May 15, 2019

On the Border, Novi, MI

Attendees:

Pat Barber, Jennifer Glass, Scott Harvey, John Kytasty, Ken Wiedbusch, Sue Wiedbusch, Ed Arthur, Brian Thorpe, Keith Armitage, Eric Penn, Dan Assenmacher, Piotr Roszczenko, John Li, Ray Jason, Chris Jason, Frank Putman, Diane Arthur, Greg Anthony, Matt Wolfe, Jerry Shiloff, Cindy Wisner.

Meeting called to order at 7:00pm.

1. Current and Online Business

- a. **April 2019 minutes:** approved online.
- b. **Event Budget Forms:** The new form has been posted on the website under ["Region Info, Downloads"](#).
- c. **Waiver and Incident forms** have been updated.
- d. **10' x 10' shelter** purchase was approved online.
- e. **Solo T-Shirt** budget was approved online.

2. Reports

a. Race

- i. **Bert Olson Majors** – Gingerman, May 18, 19. Jointly run with South Bend Region. There are 114 entries so far, similar to 2018 but only 8 Spec Miata's, because of other events before and after. The budget has been dialed back to maintain at break even.
- ii. **Summer Festival of Speed**, Gingerman. July 19 – 21. This is a four-event weekend with Time Trials, SCCA Sprint, Track night and Club Races.
- iii. **Time Trials Tour** – South Bend and Detroit Regions will be assisting.

b. Rallycross

- i. **Mayday RX.** Thistle Hill was rescheduled from May 4 to May18 due to weather. Will try out new Axware timing software.
- ii. **GLD National Challenge** on June 15 and 16 is open for entries, with 40 so far. All Detroit Region equipment will be used on Saturday; Ohio equipment on Sunday. Still need to negotiate whether to charge rent for equipment or share in profits.

c. Solo per Aldo notes:

i. Solo #1: Season Opener

- 1. Very Cold & Rainy day at MIS

2. Thank you to Ken Wiedbusch for spending 2 days onsite setting up and monitoring the JA Circuits timing lights
3. Thanks to Pat Barber, Greg Anthony, Ed Arthur and Marcus Meredith for setting up for the course the day before the event.
4. Thanks to Jeremiah and John Li for staying there to the end picking everything up
5. We had 61 drivers, Income of \$2,550 and Expenses of \$3,717 for a Loss of \$1,167

ii. Solo #2: Drive into Spring

1. Beautiful weather at Schoolcraft, Partly cloudy and Mid 50's
2. Thanks to Greg Valade for co-chairing the event despite being in recovery from a surgery he had the previous week, he did not drive. Thanks to Oleg Abramovich for stepping in and Co-Chairing along with Greg.
3. Thank you to Ken Wiedbusch for delivering our new Fire Extinguishers
4. We had approximately 33 First Timers and 51 Weekend Memberships
5. One incident report had to be filled out, a Corvette spun out after the finish line striking our Generator. The Corvette had some damage to the rear quarter panel and a bent rear wheel, likely a broken tie-rod. The Generator sustained some cosmetic damage but fired up right away and continued to provide power to the finish-line display for 4 hours. Eric Penn filled out the report right away and I forwarded the report and some additional information to Kent Weaver, the Great Lakes Divisional Solo Safety Steward.
6. We started the Novice Class with a Pax Modifier, 12 people are in the Class thus far
7. We had 152 Drivers, Income of \$6,035 and Expenses of \$2,866 for a Surplus of \$3,169
8. We will not be billed for site rental; Schoolcraft is honoring our credit from last year's cancelled Season Opener.

iii. Roush Course Setup:

1. Thanks to Andrew Schembri, Chris McCarthy, Greg Valade, Keith Armitage and Eric Penn for showing up and setting up the course for Roush.
2. Roush had a great time on the course May 8th
3. We have been asked to provide the same services for another event Roush will be hosting in Mid-August
4. I will update the budget with actual expenses and Worker Points. All files will be uploaded to the Google Drive Folder

iv. Upcoming Event: Solo #3 Memorial Day @ MIS

1. Chair: Jeremiah Mauricio
2. Looking to design a course that would not require the JA Circuits, Aldo to work with MIS on this
- v. **Upcoming Event: Solo #4 Oscoda Test n Tune** (June 8th & 9th)
 1. Chair: Marissa Solnik
 2. I need to submit a check request to send payment for all 3 Oscoda events, this will be for \$3,000. Apparently, we still have a \$300 credit from Oscoda, this is because last year's deposit of \$300 was sent to Jeremiah but it was never deposited. I'm trying to find out if it is ok to use this "credit" as the required \$300 deposit, and then we just send the check for \$3,000 to be ready for all Oscoda events this year.
 3. Timing system will more than likely be used, but not the timing laptops, just the Farmtek system, including timing displays.
- vi. **Upcoming Event: Solo #6 Summer Heat**
 1. Frank to present the budget to the BOD in my absence (Appendix 1). Motion to approve, Pat Barber, 2nd, Ray Jason, unanimously approved.
 2. Chairs: Andrew Schembri and Chris McCarthy
- vii. **General Topics:**
 1. T-Shirt budget is up for a vote, thanks Frank for setting that up! I'd like to get these ordered in time to be able to sell at the Memorial Day event.
 2. Google Drive Folder is where I am storing all event documents. Seems like this is working well, if there are any issues please let me know.
 3. I am interested in finding a permanent home for the Funmover so that it makes it easier to deal with pre-event and post-event, this way I only have to worry about finding a driver rather than a driver and location. Ken Wiedbusch had mentioned Thistle Hill as a possible location, please discuss this and let me know if it is a possible solution.
- viii. Following comments by Pat Barber:
- ix. **Axware** – we need a new module at \$185. To communicate with Farmtek wireless (this is effectively a license fee). Since this is within 10% of budget, no new budget required.
- x. At the last Schoolcraft event our generator was hit by a car, but it ran OK afterwards!
- xi. The wind took down a display and wiped out a transmitter which is not repairable. A new one has been bought at \$170 (within 10% of budget).

- xii. John Li -**The Solo School** (June 28) needs more promotion and driving instructors.
- d. **Rally**
 - i. **Twilight Tour** - April 20. There were 15 entrants. The final budget was presented (Appendix 2).
 - ii. **Lazy Daze** will be on July 20. The budget will be presented online.
- e. **Asst. RE.**
 - i. **Membership Meeting** – there were about 50 people present. Location was good.
- f. **RE**
 - i. **Detroit GP** all proceeding well. Will need to spend \$335 for two more promotional banners.
- g. **Treasurer**
 - i. **Cash** - We had approx. \$152k at the end of April, which typically improves in the last half of the year.
 - ii. **A check was cashed twice** – still investigating, although the bank should have caught it.
 - iii. **Full financial report** will be sent out next week.
 - iv. **Financial reports** - Having problems generating certain reports.
 - v. **Taxes** – still working on them; we have an extension to file.
- h. **Membership report**
 - i. **We have 1395 members**, a net gain of 50 members. There were 39 new members and 4 who have not renewed. This means that we had 15 members rejoin after allowing their membership to expire.
 - ii. **Service awards** – 18 were sent out at the beginning of the month.
- i. **Equipment**
 - i. **Fire Extinguishers**,
 - 1. Ken will pick up the last 40 which were hydro tested.
 - 2. All 10-pound extinguishers are the same.
 - 3. We used three of the four suppliers.
 - ii. **FSAE equipment** went well.
 - iii. **Cones** we have plenty.
- j. **Open Exhaust** - the next edition should be out within a week. Ray J. will send Solo schedule to include in newsletter. Need a page for Street Survival.
- k. **Street Survival** – Need volunteers. Trying to get another event open to the public, possibly at Schoolcraft but no date has been set.
- l. **Website/Social media**
 - i. **Out of date** – need to keep up to date. More effort needed by event directors.
 - ii. **DRSCCA.org** must be the primary source of Club information.
 - iii. **Webmaster** – paid by the hour; not responsible for content.
- m. **Special Events**
 - i. **FSAE** Went very well; setup completed on time. Excellent feedback from students. There were more DNF's than usual. There were 111 entries and 98 made it through tech.

- ii. **Detroit Grand Prix** progressing as planned. Flyer for volunteers was sent out by email.
- iii. **Empire Hillclimb** – Jerry S. met with Empire personnel last Friday. Event will be on September 13 or 14. Entry limit is 40 cars at \$95 entry fee. Autoweek reserve 5 entries. 2020 event will be September 12.
- n. **Social events.** - No news.
- o. **Calendar Review** – anyone having calendar issue, get with Matt W.

3. New Business

- a. **2020 Meadowbrook Hall Time Trial** – Jerry S was approached by Tim Hartge of U of M Dearborn to host a Vintage Festival of Speed. Jerry and Mary met with him to discuss track and spectators (expect 5 to 7k!). Asking DRSCCA to take care of sanctions, safety and tech. Motion to proceed with further investigation, Keith Armitage, 2nd, Cindy W. Unanimously approved.
- b. **Vehicle storage.** – Ken W. raised the issue of winter storage for the club's vehicles and trailers. See Appendix 3. Keith A. will start looking for suitable rentals, after he gets specs of needs.

4. Next Meeting – June 12, 2019 at On-the-Border at 7:00 pm

5. Adjourn 9:07 pm

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Event Date(s): 6/30/2019

Location: Schoolcraft, Livonia

Reverse side of form to be used for additional explanations and comments as needed.
Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer.
Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.
Expenses reimbursed **only** with receipts.
Signatures are required for both the budgeted and actual columns.

Actual

Event Chairman

Date Submitted

Director

Date Approved by Board of Directors

Appendix 2. Final Budget – Twilight Tour TSD, April 20, 2019

DETROIT REGION SCCA EVENT BUDGET - TSD RALLY

APP 2.

Event:	TWILIGHT TOUR XV		Event Date(s):	4/20/2019	
Chairperson(s):	Ken Wiedbusch		Website Info Sent:		
	Last Year		This Year		This Year
	Actual		Budget		Actual
INCOME					
Entry fees:					
Member	15 @ \$ 40.00	\$ 600.00	12 @ \$ 40.00	\$ 480.00	11 @ \$ 45.00 \$ 495.00
Non-member	7 @ \$ 40.00	\$ 280.00	5 @ \$ 40.00	\$ 200.00	4 @ \$ 45.00 \$ 180.00
Late fees	6 @ \$ 5.00	\$ 30.00	5 @ \$ 10.00	\$ 50.00	1 @ \$ 5.00 \$ 5.00
Temporary Memberships:					
Non-member	7 @ \$ 5.00	\$ 35.00	5 @ \$ 15.00	\$ 75.00	4 @ \$ 5.00 \$ 20.00
Other Income		\$		\$	\$
RR schl discount	2 @ \$(40.00)	(80.00)	4 @ \$(40.00)	(160.00)	1 @ \$(45.00) (45.00)
JE for RS discount	2 @ \$ 40.00	80.00	4 @ \$ 40.00	\$ 160.00	1 @ \$ 45.00 \$ 45.00
Total Income:		\$ 945.00		\$ 805.00	\$ 700.00
	Last Year		This Year		This Year
	Actual		Budget		Actual
EXPENSES					
Insurance:	22 @ \$ 4.00	\$ 88.00	17 @ \$ 4.00	\$ 68.00	15 @ \$ 4.00 \$ 60.00
Sanction Fee:	22 @ \$ 4.00	\$ 88.00	17 @ \$ 2.00	\$ 34.00	15 @ \$ 2.00 \$ 30.00
Sanction Application Fee:		\$		\$ 10.00	\$ 10.00
GLDiv Sanction:	22 @ \$ 3.00	\$ 66.00	17 @ \$ 2.50	\$ 42.50	15 @ \$ 2.50 \$ 37.50
Printing/Artwork:		\$		\$	\$
Postage:		\$		\$	\$
Supplies:		\$		\$	\$
Telephone:		\$		\$	\$
Trophies:	14 @ \$ 13.50	\$ 189.00	14 @ \$ 18.00	\$ 252.00	\$ 75.00
Give-aways:		\$		\$	\$
Rentals:		\$		\$	\$
Fuel (course layout, etc.):		\$		\$	##### \$ 177.62
Worker Points	9 @ \$ 5.00	\$ 45.00	10 @ \$ 5.00	\$ 50.00	10 @ \$ 5.00 \$ 50.00
New Member Fun	7 @ \$ 5.00	\$ 35.00	5 @ \$ 5.00	\$ 25.00	4 @ \$ 5.00 \$ 20.00
Miscellaneous:		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
MSR fees		\$ 46.00		\$	\$ 32.91 \$ 32.91
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
Total Expense:		\$ 557.00		\$ 481.50	\$ 493.03
Surplus (Loss):		\$ 388.00		\$ 323.50	\$ 206.97

When grey shaded cell (entry fee) is filled in, balance of entry fees is automatically calculated. Insurance, sanction and new member fund (yellow shaded cells) are automatically calculated based on number of entries.

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer and Registrar.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Kenneth Wiedbusch / S
 Event Chairman
13-Feb-19
 Date Submitted

 Director

 Date Approved by Board of Directors

Kenneth Wiedbusch / S
 Event Chairman
5/15/2019
 Date Submitted

 Director

 Date Approved by Board of Directors

Appendix 3. Vehicle Storage proposals

APP 3

DRSCCA VEHICLES & TRAILERS STORAGE

DRSCCA currently owns two RV's and four trailers that are used to store and carry equipment to various events.

Until recently the Funmover RV was stored at Mike McClintock's home. The box van and old race trailer were moved from Bob Martin's home to Thistle Hill where Jennifer Glass provided a gravel pad for storage. The box van (owned by Bob Martin) was retired and the old race trailer was put on blocks for storage at Thistle Hill.

Since then, the Club has acquired the Conquest RV (RallyCross), a small trailer containing tents, propane, tables and chairs (for GP), a 22 ft trailer for Race, and a 14 ft trailer for RallyCross. Mike McClintock's home is no longer available for storing the Funmover.

The Club has not been charged any fees for storing the vehicles and trailers at either property. The club did pay for some gravel at Mike's house to protect the Funmover from corrosion.

The Club does rent a storage locker in Wixom for storage of Solo and FSAE equipment. Winter storage is rented in Lincoln Park for the Funmover and Race trailer from December through March.

For the past year the Race trailer and the small (GP) trailer have been sitting on grass which is unsuitable for metal frames, brakes, and wood floors. The Funmover is looking for a home. The current arrangements need to be studied to determine the cost effective way to store the major equipment in a suitable manner when not in use.

The following is a list of possibilities:

- 1 Rent, purchase, or build a secure warehouse where the equipment can be stored safely, moved in and out conveniently, is heated (40 deg F) in winter, with a 12 ft overhead door. Probably near I96 in the Novi area. Close the storage locker and eliminate the winter storage.
- 2 Ask the owners of Thistle Hill to provide the structure (pole barn?) on their property and rent it to the Club. Close the storage locker and eliminate the winter storage.
- 3 Ask the owners of Thistle Hill to provide a concrete or asphalt slab suitable for outdoor storage of all of the mobile equipment and rent it to the club. Retain the storage locker and winter storage.
- 4 Rent outdoor or covered storage at a RV & trailer lot. There is one at 8 Mile near Currie that has drive through lanes and is accessible 24/7.
- 5 Keep everything as is and replace the vehicles and trailers when they rot out.

Ken Wiedbusch
May 15, 2019