

Minutes of Board of Directors Meeting

Wed. December 9, 2020

Online

Attendees:

Scott Harvey, Brian Thorpe, John Li, Keith Armitage, Jen Glass, Cindy Wisner, Eric Penn, Steve Balanecki, Matt Wolfe, Ken Wiedbusch, Nick Aranda, Frank Putman, Ray Jason, Dan Assenmacher, Piotr Roszczenko, Greg Valade, Alex Della Torre, Ed Arthur.

Meeting called to order at 7:05 pm.

1. Current and Online Business

- a. **November 2020 minutes** – Approved online.
- b. **Equipment storage** – nothing new.
- c. **Trophy storage** – no report.
- d. **Elections**
 - i. **Great Lakes Region** – Dayle Frame, Western Mi Region, was elected as Director for Area 4, GLD.
 - ii. **DRSCCA General Election** – The mail in ballots resulted in the following being elected to the BOD: Frank Putman, Scott Harvey, Keith Armitage, and Alex Della Torre. Andie Wolfe was a write in candidate.
 - iii. **BOD appointments meeting** – A separate online meeting of the elected board members was held on Monday, December 7, to appoint Officers:
 1. Frank Putman - RE
 2. Cindy Wisner - ARE
 3. Brian Thorpe - Secretary
 4. Greg Valade – Treasurer

and Appointed Directors:

5. Dan Assenmacher – Financial Director
6. Nick Aranda – Race Director
7. Matt Wolfe – Rallycross Director
8. John Li – Solo Director
9. Piotr Roszczenko – Rally Director

Minutes of that meeting are in Appendix 1.

2. Reports

a. Race (Nick Aranda)

i. Waterford Hills

1. Working on date for Regional, but WHRR has not finished scheduling for the year.
2. They will pay for their workers to be SCCA members.

3. Discussing revised pricing structure to complete 2021 budgeting.

b. Rallycross (Matt Wolfe)

- i. **2005 Helmet** – good for another year.
- ii. **Season Ender #11, Dec. 5, Milan Raceway.** Very successful.
- iii. **Crystal Motor Speedway** – Budget for Jan 2 event was presented (Appendix 2). Motion to approve, John Li, 2nd, Ray Jason, unanimously approved.
- iv. **Milan Raceway** – Budget for Feb. 6 event was presented (Appendix 3). Motion to approve, Cindy Wisner, 2nd, Ray Jason. Discussion centered on the entry fee relative to the high cost of track rental. It was agreed to increase the entry fee to \$55 with non-member fee of \$70. Unanimously approved as amended.
- v. **High C of G** vehicles are not allowed to run.
- vi. **Future events** – Future events being scheduled; working with SVR to minimize conflicts with ice racing.

c. Solo (John Li)

- i. **Workbooks** – three event chairs need to get their workbooks to Jen G and Steve B.
- ii. **New Sites**
 1. FSAE OU showcase event in September when students return. Invite other FSAE Teams. There will be a meeting next Thursday to discuss options.
 2. ACM (American Center for mobility) at Willow Run. Do not have a quote for site rental yet. They are concerned about security due to valuable equipment and prototypes on site.
 3. Suburban Collection Showplace. Nice lot on west side but site rental has been quoted at \$8400. This will not work for us.
 4. Belle Isle, DTE, Pine Knob possibilities not yet investigated.
 5. Vet Motorsports – Kalitta Air, meeting after Jan 1.
- iii. **Oscoda Pro Solo** – July30/August1, need to select event chair for this event. Many thanks to Marcus Merideth for chairing this over a number of years.

d. Rally (Piotr Roszczenko)

- i. **USRRC 2020** – took place on November 13, 14 and 15. There were competitors from 12 different States. All three events went off with no issues and there was plenty of positive feedback. Sports Car mag will have a write up.
- ii. **Son of Sno*Drift** – January 16. Budget was presented (Appendix 4). Motion to approve, Ray Jason, 2nd, John Li, unanimously approved.

e. Asst. RE (Cindy Wisner)

- i. **Banquet** – there will be no February Banquet. Will still investigate a later banquet/Member meeting.

- ii. **Awards** - Will mail out awards normally given at the banquet. Need suggestions for event chair awards. How about vests, soft tool bags. Cindy will resend description of awards to directors and ask for candidates.
- f. **RE (Frank Putman)**
 - i. **Jumbo Region call last night** - Sanction/Audit System fully digital on January 1.
 - ii. **Non SCCA event support sanction** – DRSCCA uses more than most (GP, FSAE). These events may not have equal insurance to ours so our volunteer workers may not be equally covered. Now require safety Stewards at these events (mostly to write up safety issues).
 - iii. **National Convention** – will be virtual. Will find out details later.
- g. **Treasurer (Jen Glass)**
 - i. **Reports** – Bank account stands at \$187k.
 - ii. **Tax return** – Still need to audit the books which may result in the need to amend the tax return.
 - iii. **New Treasurer** – Jen will get with Greg.
 - iv. **Credit cards** – initial tryout will get club credit cards for the RE and Treasurer. Debit cards are not recommended due to risk.
 - v. **Workbooks** – need to be updated and sent to the Treasurer.
- h. **Membership report (Steve Balanecki)**
 - i. We still have members. We had 1295 last month, now we have 1298, a gain of 3 members. We gained 15 new members and 14 expired and 2 renewed late.
 - ii. **Service awards** – 7 service awards were mailed.
- i. **Equipment (Ken W.)**
 - i. **Helmets** – ordered 14 helmets for Solo and Rallycross. Expect them in late December. They will be invoiced when shipped. Concerned there has been little paperwork. Frank will contact SCCA Foundation Chairman, Jeff Jacobs.
 - ii. **RV** – looking into getting a carpenter to make some storage drawers for the RV.
- j. **Open Exhaust (Brian Thorpe)**
 - i. Late but coming before Christmas.
- k. **Street Survival, (Eric Penn)**
 - i. No date yet for 2021.
- l. **Website/Social media**
 - i. Need a website “policeman, due to parts being out of date.
- m. **Special Events**
 - i. **FSAE 2021**, – No news. The only activity is effort to find a West Coast site.
 - ii. **Detroit GP** – Split into two weekends, IMSA June 4, 2021, then Indy Car June 11 and 12, 2021. NE Ohio has an event the same weekend but not considered a threat to get workers.
 - iii. **Empire Hillclimb** – Still on but several unknowns.

- iv. **Autorama** – moved to April 30, May 1. This gives us more time to prepare. It is expected to be smaller.
- n. **Calendar Review** – mostly covered above.

3. New Business

- a. **Directors Budgets (Frank Putman)** - will be required at the January meeting.
 - b. **DR Hall of Fame (Jen Glass)** - need more discussion and a chair for that committee.
 - c. **Laptops (John Li)** – John Li bought 2 laptops for Solo for a total of \$741.98.
Discussion regarding the use of documentation to honor sales tax exemption.
4. **Next Meeting** – January 13, 2021 online. Details to follow.
5. **Adjourn** 9:39 pm.

Appendix 1. Minutes of Executive meeting to appoint Officers and Appointed Directors

Mon. December 7, 2020

Online

Attendees:

Scott Harvey, Brian Thorpe, Jen Glass, Cindy Wisner, Keith Armitage, Frank Putman, Greg Valade, Alex Della Torre.

Meeting called to order at 7:05 pm.

1. Election of Officers

- a. **Region Executive.** Brian Thorpe nominated Frank Putman, 2nd, Keith Armitage, unanimously agreed.
- b. **Assistant RE.** Ray Jason nominated Cindy Wisner, 2nd Keith A, unanimous.
- c. **Secretary.** Ray J. nominated Brian Thorpe, 2nd Keith A, unanimous.
- d. **Treasurer.** Due to Jen Glass being term limited, a new face was required for this position. There was much discussion on the role and various types of support needed. Jen Glass will assist in the transition and Dan Assenmacher will continue as financial Director. Greg Valade volunteered. Brian Thorpe nominated Greg Valade, 2nd Scott Harvey, unanimous.

2. Appointment of Directors

- a. Frank Putman nominated, and Ray Jason seconded the following directors:
 - i. Race – Nick Aranda
 - ii. Solo – John Li
 - iii. Rally – Piotr Roszczenko
 - iv. Rallycross – Matt Wolfe
 - v. Financial – Dan Assenmacher

All were unanimously approved.

3. Also

- a. [Suzanne Royce](#), a DRSCCA member, was selected to be FIA Scrutineer of the year.

4. Meeting adjourned

Appendix 2. Rallycross Season Opener at Crystal

No, Event, Name: Season Opener RallyCross (RX#1) Event Date(s): 1/2/2021
 Chairperson(s): Matt Wolfe Location: Crystal Speedway

	Last Year		This Year		This Year	
	Actual		Budget		Actual	
INCOME						
Entry fees:	@	\$ -	@	\$ -	@	\$ -
Member	43 @ \$ 50.00	\$ 2,150.00	55 @ \$ 50.00	\$ 2,750.00	@ \$ 50.00	\$ -
Non-member	16 @ \$ 65.00	\$ 1,040.00	15 @ \$ 65.00	\$ 975.00	@ \$ 65.00	\$ -
Late fees	@	\$ -	@	\$ -	@ \$ -	\$ -
Total Income:		\$ 3,190.00		\$ 3,725.00		\$ -
		Last Year		This Year		This Year
EXPENSES		Actual		Budget		Actual
Insurance:	59 @ \$ 4.50	\$ 265.50	70 @ \$ 4.50	\$ 315.00	@ \$ 4.50	\$ -
Sanction Fee:	59 @ \$ 8.00	\$ 472.00	70 @ \$ 8.00	\$ 560.00	@ \$ 8.00	\$ -
MotorSportsReg	59 @ \$ 3.00	\$ 177.00	70 @ \$ 3.00	\$ 210.00		
Worker Points	20 @ \$ 5.00	\$ 100.00	20 @ \$ 5.00	\$ 100.00	@ \$ 5.00	\$ -
Supplies:		\$ -		\$ -		\$ -
Trophies:		\$ -		\$ -		\$ -
Food:		\$ 183.90		\$ 200.00		\$ -
Rentals: Track:		\$ 800.00		\$ 800.00		\$ -
Other (porta-potties, etc.):		\$ -		\$ -		\$ -
Fuel (Region Equipment)		\$ -		\$ 200.00		\$ -
New Member Fund		\$ -		\$ -		\$ -
Weekend Memberships:	16 @ \$ 10.00	\$ 160.00	15 @ \$ 10.00	\$ 150.00		\$ -
Miscellaneous:		\$ 250.00		\$ -		\$ -
		\$ -		\$ -		\$ -
Total Expense:		\$ 2,408.40		\$ 2,535.00		\$ -
Surplus (Loss):		\$ 781.60		\$ 1,190.00		\$ -

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Budget

Matt Wolfe
 Event Chairman
 12/9/2020
 Date Submitted
 Matt Wolfe
 Director

Date Approved by Board of Directors

Actual

Matt Wolfe
 Event Chairman
 12/9/2020
 Date Submitted
 Matt Wolfe
 Director

Date Approved by Board of Directors

Appendix 3. Rallycross #2 at Milan, Feb 6, 2021

DETROIT REGION SCCA EVENT BUDGET

No, Event, Name	Feburary RallyCross (RX#2)		Event Date(s)	2/6/2021	
Chairperson(s):	Matt Wolfe		Location:	Milan Dragway	
	Last Year		This Year		This Year
INCOME	Actual		Budget		Actual
Entry fees:	@	\$ -	@	\$ -	\$ -
Member	@	\$ -	50 @ \$ 55.00	\$ 2,750.00	@ \$ 55.00 \$ -
Non-member	@	\$ -	15 @ \$ 70.00	\$ 1,050.00	@ \$ 70.00 \$ -
Late fees	@	\$ -	@	\$ -	@ \$ - \$ -
Total Income:		\$ -		\$ 3,800.00	\$ -
	Last Year		This Year		This Year
EXPENSES	Actual		Budget		Actual
Insurance:	@	\$ -	65 @ \$ 4.50	\$ 292.50	@ \$ 4.50 \$ -
Sanction Fee:	@	\$ -	65 @ \$ 8.00	\$ 520.00	@ \$ 8.00 \$ -
MotorSportsReg		\$ -	65 @ \$ 3.00	\$ 210.00	
Worker Points	@ \$ 5.00	\$ -	20 @ \$ 5.00	\$ 100.00	@ \$ 5.00 \$ -
Supplies:		\$ -		\$ -	\$ -
Trophies:		\$ -		\$ -	\$ -
Food:		\$ -		\$ 200.00	\$ -
Rentals: Track:		\$ -		\$ 2,000.00	\$ -
Other (porta-potties, etc.):		\$ -		\$ -	\$ -
Fuel (Region Equipment)		\$ -		\$ 100.00	\$ -
New Member Fund		\$ -		\$ -	\$ -
Weekend Memberships:		\$ -	15 @ \$ 10.00	\$ 150.00	\$ -
Miscellaneous:		\$ -		\$ -	\$ -
Total Expense:		\$ -		\$ 3,572.50	\$ -
Surplus (Loss):		\$ -		\$ 227.50	\$ -

Reverse side of form to be used for additional explanations and comments as needed.

Budgeted statement must be submitted at least 60 days prior to event. For "Last Year Actual" figures, contact Treasurer.

Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Budget	Actual
Matt Wolfe	
Event Chairman	Event Chairman
12/9/2020	
Date Submitted	Date Submitted
Matt Wolfe	
Director	Director
Date Approved by Board of Directors	Date Approved by Board of Directors

Approved with changes (in red) to increase entry fees by \$5.

Appendix 4. Son of Sno*Drift 2021 budget

DETROIT REGION SCCA EVENT BUDGET

No, Event, Name	Son of Sno*Drift XXIII TSD#1		Event Date(s):	16-Jan-21	
Chairperson(s):	Scott Harvey		Location:	TBD - S. Lyon/ Whit.Lk	
	Last Year		This Year		This Year
	Actual		Budget		Actual
INCOME					
Entry fees:					
Member	14 @ \$ 45.00 \$	630.00	15 @ \$ 45.00 \$	675.00	@ \$ 45.00 \$ -
Non-member	10 @ \$ 45.00 \$	450.00	5 @ \$ 45.00 \$	225.00	@ \$ 45.00 \$ -
Late fees	5 @ \$ 10.00 \$	50.00	@ \$ 10.00 \$	-	@ \$ 10.00 \$ -
Weekend Memberships:	@ \$ 15.00 \$	-	\$ -	\$ -	\$ -
MSR refund		4.88			
Total Income:		\$ 1,134.88		\$ 900.00	\$ -
	Last Year		This Year		This Year
	Actual		Budget		Actual
EXPENSES					
Insurance:	24 @ \$ 4.50 \$	108.00	20 @ \$ 4.50 \$	90.00	@ \$ 4.50 \$ -
Sanction Fee:	24 @ \$ 4.00 \$	96.00	20 @ \$ 4.00 \$	80.00	@ \$ 4.00 \$ -
Weekend Memberships:	@ \$ 10.00		@ \$ 10.00	-	@ \$ 10.00 \$ -
GLDiv Sanction:	24 @ \$ 3.00 \$	72.00	20 @ \$ 3.00 \$	60.00	@ \$ 3.00 \$ -
Richta Fee:	@ \$ 3.00 \$		20 @ \$ 3.00 \$	60.00	@ \$ 3.00 \$ -
Worker Points	12 @ \$ 5.00 \$	60.00	10 @ \$ 5.00 \$	50.00	@ \$ 5.00 \$ -
Supplies:		38.99			
Trophies:		190.00		190.00	
Give-aways:		26.50		20.00	
Rentals: Track:					
Other (porta-potties, etc.):					
Fuel (Region Equipment)		163.50		160.00	
MotorSportsReg		62.88		55.00	
Weekend Memberships:					
Miscellaneous:					
Car washes		6.00		6.00	
Fuel safety check		46.56		45.00	
Total Expense:		\$ 870.43		\$ 816.00	\$ -
Surplus (Loss):		\$ 264.45		\$ 84.00	\$ -

Reverse side of form to be used for additional explanations and comments as needed.

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Final statement must be submitted to the Detroit Region Board of Directors within 30 days of event.

Expenses reimbursed **only** with receipts.

Signatures are required for both the budgeted and actual columns.

Budget

Scott Harvey

Event Chairman

6-Dec-20

Date Submitted

Piotr Roszczenko

Director

9-Dec-20

Date Approved by Board of Directors

Actual

Event Chairman

Date Submitted

Director

Date Approved by Board of Directors